

- [Resolution – Rural Rustic Rt. 713 Beagle Ln – 1.20 miles](#)
- [Resolution – Rural Rustic Rt. 634 Longview Rd – 1.00 mile](#)

6:45 County Administrator’s Report

----- **Informational Items:**

- [Ag Advisory 1-18-24 Minutes](#)
- [Ag Advisory 2-20-24 Minutes](#)
- [Ag Advisory 3-19-24 Minutes](#)
- [BRCEDA 3-22-24 Minutes](#)
- [BRIC 2-12-24 Minutes](#)
- [Cigarette Tax Board 1-24-24 Minutes](#)
- [District III](#)
- [Rooftop1-29-24 Minutes](#)
- [Twin Co Chamber 3-26-24 Minutes](#)
- [Sheriff April 2024](#)
- [The Wired Road 2-28-24 Minutes](#)

6:50 Registered Speaker(s) and Public Comment(s)

*(*Refer to Rules of Procedure (Sec. 6.3)*

Board of Supervisors’ Time:

*(*Refer to 2023 Rules of Procedure (Section 6.4: From the 2023 Rules of Procedure, Titled - Supervisors' Time.)) ...Matters not included on the agenda and not disposed of during each member’s unrestricted time, shall be taken up only if the presiding officer determines that:*

- A. They are emergency in nature; or
- B. They involve person present who would not otherwise be present at a Subsequent meeting; or
- C. by the unanimous consent of the membership present

7:15 Closed Session

- To go into closed session to discuss a personnel matter pursuant to §2.2-3711(A)(1) of the Code of Virginia involving district specific appointments

7:45 Old Business

- [Board Appointments](#)

8:00 Adjourn

MEETING DECORUM –

All official meetings conducted within these chambers are to be observed by the following decorum:

- Behavior during all official meetings shall be consistent with the behavior exercised in any court or legislative room found within the Commonwealth of Virginia; and,
- There shall be no outbursts, booing, heckling or other forms of disrespectful behavior by any individuals present within these chambers; and,
- Persons wishing to speak shall do so respectfully and in accordance with the applicable Rules of Procedures and/or at the specific direction of the presiding official; and,
- Out of respect for the official business being conducted, for those conducting the official business and for those present for same purpose, there shall be no private conversations taking place in the audience or other forms of distractive behavior or nuisance; and,
- Please silence cell phones and other such devices before entering these chambers.

Grayson County Board of Supervisors
 Budget Work Session - Boardroom
 April 4, 2024, at 3:00 p.m.

Members attending: R. Brantley Ivey, Michael S. Hash, Tracy A. Anderson, Mary E. Dickenson Tomlinson and Mitchell D. Cornett.

Staff attending: Stephen A. Boyer, Mitchell L. Smith, and Nikki C. Edwards.

IN RE: OPENING BUSINESS

Supervisor Anderson made the motion to approve the agenda; duly seconded by Supervisor Tomlinson. Motion carried 5-0.

IN RE: VDOT SSYP 2024 RURAL RUSTIC ROAD

- Road Recommendations – After discussing the recommendations from VDOT (see below), the Board chose Option 2.



Grayson County SSYP 2024 Recommendations

Priority	Route	Road Name	From	To	Length	ADT	Estimate	
							Surface Treatment	Plant Mix
1	822	Horse Shoe Drive	94 West	94 East	0.27	61	\$ 60,750.00	\$ 97,200.00
2	682	Saddle Creek Rd	58	Dead End	1.85	77	\$ 416,250.00	\$ 666,000.00
3	697	Beaver Dam Rd	763	765	1.90	121	\$ 427,500.00	\$ 684,000.00
4	801	Rim Rock Lane	58	Dead End	0.83	65	\$ 186,750.00	\$ 298,800.00
5	734	Chestnut Grove Rd	735	658	1.80	52	\$ 405,000.00	\$ 648,000.00
6	633/625	Mt. Olivet Rd	625	633	1.25	72	\$ 281,250.00	\$ 450,000.00
7	871	Chestnut Lane	Dead End	813	0.50	60	\$ 112,500.00	\$ 180,000.00
8	860	Walnut Lane	94	Dead End	0.27	45	\$ 60,750.00	\$ 97,200.00
9	896	Maple Ridge Lane	274	Dead End	0.24	40	\$ 54,000.00	\$ 86,400.00
10	824	Frazier Rd	Last 1500'	Dead End	0.28	397	\$ 63,000.00	\$ 100,800.00
11	893	Turnip Lane	634	Dead End	0.22	35	\$ 49,500.00	\$ 79,200.00
12	640	Greenville Rd	Last .60 mi		0.60	142	\$ 135,000.00	\$ 216,000.00
13	680	Little Fox Creek Rd	711	601	2.20	72	\$ 495,000.00	\$ 792,000.00
14	786	Hickory Lane				121	\$ -	\$ -

Option #1	
Priority #	\$ 820,645.00
1	\$ 60,750.00
2	\$ 416,250.00
4	\$ 186,750.00
7	\$ 112,500.00
10	\$ 63,000.00
	\$ (18,605.00)
Option #2	
Priority #	\$ 820,645.00
1	\$ 60,750.00
2	\$ 416,250.00
3	\$ 427,500.00
	\$ (83,855.00)

IN RE: BUDGET WORKSESSION – FY 24/25 GENERAL OPERATION BUDGET

Mr. Boyer presented a reference sheet to the Board and Mrs. Edwards explained some of the areas highlighted along with the consumption tax. Mrs. Edwards then shared a power point on the General Operational Budget (listed below):

Goals:

- 📌 Evaluate Tax Rates and Fees for Sufficiency
 - Focus Spending on Priority projects
 - Plan for the Future
 - Be Proactive instead of Reactive

- 911 Stabilization and Broadband
- Emergency Medica Services in Grayson County
- Schools

What we know:

- ✚ School Commitment = \$1.2M over RLE
- ✚ EMS costs of commitment = \$350K
- ✚ Refuse operating at a \$250K deficit
- ✚ Water Fund operating in excess of \$200K deficit
- ✚ Louisville Lane Project \$550K
- ✚ 911 Stabilization/Broadband = \$2.5M
- ✚ Sum of projects listed = \$5.05M
- ✚ Board wants to retain 20% Fund Balance

FY2025 Revenues

Revenue Category	FY2025 Estimate	FY2023 Actual	Difference
General Property Taxes	\$14,110,900	\$14,239,891	\$\$128,991)
Other Local Taxes	\$,256,923	\$1,909,441	\$347,482
Permits and fees	\$83,700	\$89,314	(\$5,614)
Fines & Forfeitures	\$13,500	\$14,252	(\$752)
Revenue from Money	\$659,000	\$355,268	\$303,732
Charges for Services	\$2,187,000	\$2,265,274	(\$78,274)
Intergovernmental	\$8,224,565	\$8,911,964	(\$687,399)
Miscellaneous Revenue	\$250,000	\$334,012	(\$84,012)
Fund Balance	\$ 0	\$0	\$0
Total Revenues	\$28,321,888	\$28,597,897	(\$276,009)

FY 2025 Expenses

Expense Category	FY2025 Estimate	FY2023 Actual	Difference
General Government	\$2,464,241	\$2,034,556	\$429,685
Judicial	\$1,300,758	\$1,174,482	\$126,276
Public Safety	\$6,661,151	\$5,808,917	\$852,234
Public Works	\$2,337,852	\$2,499,495	(\$161,643)
Health and Welfare	\$4,455,343	\$4,373,319	\$82,024
Education	\$7,660,252	\$6,184,719	\$1,475,553
Parks and Rec, Cultural	\$847,813	\$828,559	\$19,254
Community Dev.	\$1,723,079	\$1,346,483	\$376,596
Capital Projects	\$528,837	\$1,082,250	(\$553,413)
Debt Service	\$1,370,756	\$2,087,460	(\$716,704)
Total Expenses	\$29,350,082	\$27,420,240	(\$1,929,842)

Where do we stand?

FY25 – Budget
Revenue – 28,321,888
Expenses – 29,350,082
Difference - \$1,028,194
By code, budget must be balanced.
Still work to be done

Options

- ✚ Increase fees for citizens that utilize services:
 - Water Rates have remained unchanged
 - Refuse Fees
- ✚ Increase Tax Levy for the investment in infrastructure
- ✚ Reduce Services
- ✚ Eliminate non-essential services

Financial Forecast

- ✚ Calls for a 13 cent in Fiscal Year 2026
- ✚ Last substantial increase was in FY 20 and equated to 7 cent
- ✚ To balance the budget this year, rate would need to be increased by 5 cent

Next budget meeting will be 5/7/24 – PSA, CIP, Special Projects

Discussions took place regarding:

- How are new EMS positions working – staff will get with Mr. Hoyle to acquire data
- RLE and above RLE, the extra money (CIP) and the 3-year commitment
- Welding bays for CATE Center – need confirmation the roof on the CATE Center has been completed – Main roof was all that was completed
- RLE - \$7,797,047.58 – FY25 Budget; above RLE - \$450,000 – requested \$100,000 more; \$782,000 CIP
- Expenditures difference
- Childcare – one of top priorities to the last Board – possibly have EDA look into this
- What percentages of taxes comes from (open) raw land verses residential – staff will acquire this information
- ARPA list of committed projects and how much money is left to commit – Mrs. Edwards covered the list that was made last year at the board meeting to ARPA
- Possibly pay Twin County Chamber of Commerce out of EDA funds
- Possibly move the \$8,000 from the Chamber of Commerce to Feeding America
- Take HOPE Snack Packs back to \$5,000

- Staff will reach out to Jordan Stidham for options on Baywood and Mt. Rogers – staff will also discuss with EDA

Adjourn

Supervisor Hash made the motion to adjourn; duly seconded by Supervisor Cornett. Motion carried 5-0.

R. Brantley Ivey, Chair

Range of Checking Accts: 100GENERAL to 100GENERAL Range of Check Dates: 03/14/24 to 04/05/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100GENERAL					
214769	03/14/24	AFLAC005 Aflac	88.06		1950
214770	03/14/24	ANTH0010 Anthem - Health	7,904.71		1950
214771	03/14/24	ANTH0010 Anthem - Health	151.98		1950
214772	03/14/24	ANTH0015 Anthem - Dental	563.40		1950
214773	03/14/24	BOST0005 Boston Mutual Life Ins Co	10.14		1950
214774	03/14/24	DSSFLO05 DSS FLOWER FUND	90.00		1950
214775	03/14/24	GRAY0105 Grayson Co Treasurer'S Office	115.84		1950
214776	03/14/24	MINNE005 Minnesota Life	128.38		1950
214777	03/14/24	NTAL1005 NTA LIFE	67.63		1950
214778	03/14/24	SKYL1005 DSS Christmas Club	1,670.00		1950
214779	03/14/24	VAAS0015 VACORP	155.98		1950
214780	03/14/24	VACU0005 VA CREDIT UNION, INC	266.30		1950
214781	03/14/24	WASH1010 WASHINGTON NATIONAL	29.39		1950
214784	03/14/24	MAINS005 Main Street Tire & Collis, LLC	32,200.00		1952
214782	03/15/24	ANTH0010 Anthem - Health	339.09		1951
214783	03/15/24	ANTH0015 Anthem - Dental	38.48		1951
214785	03/20/24	COVER005 Coverttrack Group, Inc.	1,720.00		1954
214786	03/20/24	GRAY0105 Grayson Co Treasurer'S Office	1,218.38		1954
214787	03/20/24	NAPAA010 Napa Auto Parts	62,334.85		1954
214788	03/20/24	SOUTH030 Southwest Soils, Inc.	66.00		1954
214789	03/21/24	1908C005 1908 Courthouse Foundation	2,075.00		1955
214790	03/21/24	ABCWI005 Abc Wire Sales Co	3,175.00		1955
214791	03/21/24	ADAMS005 Adams Building Supply	128.84		1955
214792	03/21/24	AMAZ0005 Amazon Capital Services, Inc.	1,257.58		1955
214793	03/21/24	APPAL005 Appalachian Power	265.66		1955
214794	03/21/24	ARCET005 ARC 3 GASES	75.11		1955
214795	03/21/24	BERKL005 Berkley Investments, LLC	31,838.32		1955
214796	03/21/24	BIBLE005 Bible Baptist Church	40.00		1955
214797	03/21/24	BKTUN005 Bkt Uniforms	201.97		1955
214798	03/21/24	BOUND005 Bound Tree Medical LLC	67.16		1955
214799	03/21/24	BRIGH005 brightspeed	250.38		1955
214800	03/21/24	CARIC005 CARICO CONSTRUCTION	25,000.00		1955
214801	03/21/24	CAROL055 Carolina Vintage Air LLC	954.00		1955
214802	03/21/24	CHOIC005 Choice Printing Services, LLC	754.00		1955
214803	03/21/24	CINTA005 Cintas Corp, #532	394.54		1955
214804	03/21/24	COMCA015 COMCAST BUSINESS	792.15		1955
214805	03/21/24	COMER005 Comers Rock Community Center	250.00		1955
214806	03/21/24	CWWIL005 CW WILLIAMS	11,364.56		1955
214807	03/21/24	DALTO005 Dalton Logging, Inc	163.80		1955
214808	03/21/24	DEBRA045 Sustainable Results	1,190.00		1955
214809	03/21/24	DLPTW025 DLP Twin County Physician Prac	45.00		1955
214810	03/21/24	ELECO010 Election Systems & Software	4,963.50		1955
214811	03/21/24	ELKCO010 Elk Creek Rescue Squad	100.00		1955
214812	03/21/24	EROILO05 E&R Oil Company, Inc	0.00	03/21/24 VOID	0
214813	03/21/24	EROILO05 E&R Oil Company, Inc	2,807.40		1955
214814	03/21/24	EVIDE005 Evident Crime Scene Products	208.43		1955
214815	03/21/24	FERGU010 FERGUSON ENTERPRISES INC.	317.04		1955
214816	03/21/24	FIELD005 Fielder Electric Motor Repair	224.20		1955
214817	03/21/24	FITZG005 Fitzgerald Peterbilt II, LLC	222.92		1955
214818	03/21/24	FLATR005 Flat Ridge Community Center	225.00		1955
214819	03/21/24	FLEET005 Fleetpride	467.54		1955
214820	03/21/24	FOODC005 Food City, Store #866	382.84		1955
214821	03/21/24	GALLS005 GALLS, LLC	121.36		1955
214822	03/21/24	GBOIL005 G&B OIL COMP, INC.	1,269.31		1955
214823	03/21/24	GOODY005 GOODYEAR COMMERCIAL TIRE	1,871.32		1955
214824	03/21/24	GRACE005 Grace Free Will Baptist Church	75.00		1955
214825	03/21/24	GRAY0040 Grayson/Galax Health Dept.	48,698.25		1955
214826	03/21/24	GRAY0055 Grayson Co School Board	1,024.96		1955
214827	03/21/24	GRAY0115 Grayson Landcare	575.10		1955
214828	03/21/24	GUEST005 GuestQuest	1,724.00		1955

214829	03/21/24	HDHTE005 HDH Technical, Inc	1,211.50		1955
214830	03/21/24	HEAL1005 HEALING SPRINGS LARGE ANIMAL	125.00		1955
214831	03/21/24	HIGHC005 High Country Springs, Llc	16.95		1955
214832	03/21/24	HRGAR005 H & R Garage	235.00		1955
214833	03/21/24	INDE0015 Independence Tire Co	186.95		1955
214834	03/21/24	INTE0010 International Code Council	161.00		1955
214835	03/21/24	INTOX005 Intoximeters, Inc	12,645.00		1955
214836	03/21/24	JESSE010 Jesse T Simpson	200.00		1955
214837	03/21/24	JOHNA010 John Ayers	400.00		1955
214838	03/21/24	JOSEP095 Joseph F Widener	300.00		1955
214839	03/21/24	KIMBA010 KIMBALL MIDWEST	327.13		1955
214840	03/21/24	LOWES015 Lowes Home Center	416.94		1955
214841	03/21/24	MANNM005 Mann Media, dba Our State	4,440.00		1955
214842	03/21/24	MANSF005 Mansfield Oil Company	12,411.60		1955
214843	03/21/24	MTR00030 Mt Rogers Community Improvemen	150.00		1955
214844	03/21/24	NAPAA010 Napa Auto Parts	523.43		1955
214845	03/21/24	NEWRO025 New River Valley Juvenile Dete	12,250.00		1955
214846	03/21/24	NEWRO035 New River Wildlife Club	1,387.00		1955
214847	03/21/24	NTAIN005 Nta, Inc.	24.18		1955
214848	03/21/24	OAKHI005 Oak Hill Academy	40.00		1955
214849	03/21/24	OMNIL005 OMNILINK Systems	346.00		1955
214850	03/21/24	PITNE020 Pitney Bowes Global Financial	162.66		1955
214851	03/21/24	PMGNE005 PMG Newspapers, Central NC/VA	199.00		1955
214852	03/21/24	POWER015 Power DMS	958.33		1955
214853	03/21/24	PROF0010 Professional Networks, Inc	65.00		1955
214854	03/21/24	ROBI0010 Robinson, Farmer, Cox Assoc	73,640.00		1955
214855	03/21/24	ROTEN005 Rotenizer Drapery & Carpet	200.00		1955
214856	03/21/24	SANDR070 Sandra L Terry	1,437.50		1955
214857	03/21/24	SANDS005 Sands Anderson Pc	3,985.00		1955
214858	03/21/24	SBDC0005 SBDC	100.00		1955
214859	03/21/24	SHUPE005 Mike Harrison Shupe	395.01		1955
214860	03/21/24	SPRIN005 Spring Valley Graphics	205.34		1955
214861	03/21/24	STEPH060 Stephen Boyer	25.52		1955
214862	03/21/24	SUMMI005 Summit Publishing Llc	27,850.00	03/21/24 VOID	1955 (Reason: wrong amount)
214863	03/21/24	SUSA0020 Susan Hodges	328.97		1955
214864	03/21/24	THEBL005 Thomas W Hardy	2,190.00		1955
214865	03/21/24	TOWN0010 TOWN OF INDEPENDENCE	762.94		1955
214866	03/21/24	TOWN0020 Town Of Troutdale - Water	1,480.00		1955
214867	03/21/24	TREAS080 Treasurer Of Va.	1,119.00		1955
214868	03/21/24	TROUT005 Troutdale Vol Fire & Rescue	50.00		1955
214869	03/21/24	UNIT0015 United Laboratories	443.56		1955
214870	03/21/24	USCEL005 Us Cellular	193.60		1955
214871	03/21/24	VADMV005 Department OF Motor Vehicles	4,125.00		1955
214872	03/21/24	VAIND005 Va Industrial Cleaners & Equip	265.51		1955
214873	03/21/24	WALKE005 Walkers Welding & Muffler Shop	361.76		1955
214874	03/21/24	WORKF005 WORKFORCE UNLIMITED, LLC	1,462.50		1955
214875	03/21/24	XEROX005 Xerox Corporation	596.88		1955
214876	03/21/24	APPAL005 Appalachian Power	600.00		1956
214877	03/21/24	SUMMI005 Summit Publishing Llc	6,250.00		1956
214878	03/26/24	ANTH0010 Anthem - Health	339.09		1957
214879	03/26/24	ANTH0015 Anthem - Dental	38.48		1957
214880	03/27/24	AFLAC005 Aflac	88.06		1959
214881	03/27/24	ANTH0010 Anthem - Health	7,904.71		1959
214882	03/27/24	ANTH0010 Anthem - Health	151.98		1959
214883	03/27/24	ANTH0015 Anthem - Dental	550.92		1959
214884	03/27/24	BOST0005 Boston Mutual Life Ins Co	10.14		1959
214885	03/27/24	DSSFLO05 DSS FLOWER FUND	90.00		1959
214886	03/27/24	GRAY0105 Grayson Co Treasurer'S Office	115.84		1959
214887	03/27/24	MINNE005 Minnesota Life	128.38		1959
214888	03/27/24	NTALI005 NTA LIFE	67.63		1959
214889	03/27/24	SKYLI005 DSS Christmas Club	1,670.00		1959
214890	03/27/24	VAAS0015 VACORP	155.00		1959
214891	03/27/24	VACU0005 VA CREDIT UNION, INC	266.30		1959
214892	03/27/24	WASHI010 WASHINGTON NATIONAL	29.39		1959
214893	03/28/24	AFLAC005 Aflac	646.62		1961
214894	03/28/24	AMER0010 American Heritage Life Ins Co	47.58		1961
214895	03/28/24	ANTH0010 Anthem - Health	62,790.02		1961
214896	03/28/24	ANTH0015 Anthem - Dental	4,081.06		1961
214897	03/28/24	BOST0005 Boston Mutual Life Ins Co	635.56		1961
214898	03/28/24	GRAY0105 Grayson Co Treasurer'S Office	1,337.85		1961

214899	03/28/24	INGO0005	Ing	100.00		1961
214900	03/28/24	MINNE005	Minnesota Life	750.98		1961
214901	03/28/24	VAAS0015	VACORP	796.17		1961
214902	03/28/24	ANTH0010	Anthem - Health	7,581.77		1962
214903	03/28/24	UNUIT005	United States Treasury	1,649.85		1962
214904	04/05/24	ADAMS005	Adams Building Supply	0.00	04/05/24 VOID	0
214905	04/05/24	ADAMS005	Adams Building Supply	668.68		1966
214906	04/05/24	AMAZ0005	Amazon Capital Services, Inc.	1,041.64		1966
214907	04/05/24	APPAL005	Appalachian Power	0.00	04/05/24 VOID	0
214908	04/05/24	APPAL005	Appalachian Power	9,274.01		1966
214909	04/05/24	ARCET005	ARC 3 GASES	374.77		1966
214910	04/05/24	BKTUN005	Bkt Uniforms	608.83		1966
214911	04/05/24	BMSDI005	BMS DIRECT	897.62		1966
214912	04/05/24	BOUND005	Bound Tree Medical LLC	3,131.78		1966
214913	04/05/24	BRIGH005	brightspeed	1,004.61		1966
214914	04/05/24	CARRO020	Carroll-Grayson-Galax Solid Wa	34,189.10		1966
214915	04/05/24	CENT0015	Century Link	202.64		1966
214916	04/05/24	CIMACO05	THE CIMA COMPANIES INC	494.60		1966
214917	04/05/24	CINTA005	Cintas Corp, #532	0.00	04/05/24 VOID	0
214918	04/05/24	CINTA005	Cintas Corp, #532	1,394.02		1966
214919	04/05/24	COMCA015	COMCAST BUSINESS	207.97		1966
214920	04/05/24	COMMIO20	Commissioner Of The Rev Assoc	150.00		1966
214921	04/05/24	DEPT0005	Dept Of Criminal Justice Serv	20,904.00		1966
214922	04/05/24	DIVIS005	DIVISION OF CONSOLIDATED LABS	187.61		1966
214923	04/05/24	EDMUN005	Edmunds & Associates, Inc	72.27		1966
214924	04/05/24	EMERG005	EMERGENCY MEDICAL PRODUCTS	242.15		1966
214925	04/05/24	ESOSO005	ESO Solutions, Inc.	3,277.00		1966
214926	04/05/24	FIELD005	Fielder Electric Motor Repair	152.76		1966
214927	04/05/24	GBILO005	G&B OIL COMP, INC.	1,067.89		1966
214928	04/05/24	GRAY0055	Grayson Co School Board	324.09		1966
214929	04/05/24	GRAY0060	Grayson Co Sheriff'S Office	321.28		1966
214930	04/05/24	GRAYS110	Grayson Co Emergency Relief	1,711.74		1966
214931	04/05/24	HIGHC005	High Country Springs, Llc	144.25		1966
214932	04/05/24	HOLTZ005	Holtz Industries Inc	43.20		1966
214933	04/05/24	HRGAR005	H & R Garage	150.00		1966
214934	04/05/24	HURTP005	HURT & PROFFITT	12,774.65		1966
214935	04/05/24	INTE0010	International Code Council	293.00		1966
214936	04/05/24	JADAB005	Jada Black	59.64		1966
214937	04/05/24	LOWES005	Lowe'S Home Centers	809.12		1966
214938	04/05/24	LOWES015	Lowes Home Center	59.96		1966
214939	04/05/24	MANSF005	Mansfield Oil Company	12,179.85		1966
214940	04/05/24	NAPAA010	Napa Auto Parts	1,076.61		1966
214941	04/05/24	PAPER005	Paper Clip	0.00	04/05/24 VOID	0
214942	04/05/24	PAPER005	Paper Clip	2,030.82		1966
214943	04/05/24	PENNC005	PennCare	432.02		1966
214944	04/05/24	PROFO010	Professional Networks, Inc	35.00		1966
214945	04/05/24	RECOV005	Recovery Through Fitness	900.00		1966
214946	04/05/24	RECYC005	Recycling Equipment, Inc	5,772.46		1966
214947	04/05/24	RHOND040	Rhonda M Richardson	500.00		1966
214948	04/05/24	ROBYN005	Robyn Dillon	1,010.00		1966
214949	04/05/24	SALLY020	Sally Richardson	75.00		1966
214950	04/05/24	SANDR070	Sandra L Terry	375.00		1966
214951	04/05/24	SOUTH030	Southwest Soils, Inc.	132.00		1966
214952	04/05/24	SPILL005	Spilman Thomas & Battle, PLLC	5,515.70		1966
214953	04/05/24	STAPL015	Staples, Inc.	336.23		1966
214954	04/05/24	SUNT0010	Truist	0.00	04/05/24 VOID	0
214955	04/05/24	SUNT0010	Truist	35,197.49		1966
214956	04/05/24	SUSA0020	Susan Hodges	212.39		1966
214957	04/05/24	TACS	Taxing Authority Consulting	5,131.20		1966
214958	04/05/24	TOWN0010	TOWN OF INDEPENDENCE	54.92		1966
214959	04/05/24	TREAS010	Treasurer of Virginia	4,813.80		1966
214960	04/05/24	TREAS025	TREASURER OF VIRGINIA	2,375.18		1966
214961	04/05/24	TWIN0015	Twin County E-911 Reg. Comm.	61,861.50		1966
214962	04/05/24	USCELO05	Us Cellular	0.00	04/05/24 VOID	0
214963	04/05/24	USCELO05	Us Cellular	2,052.18		1966
214964	04/05/24	VAASS005	Va Assoc Of Assessing Officers	40.00		1966
214965	04/05/24	VADEP005	Va Dept Of Motor Vehicles	5,075.00		1966
214966	04/05/24	VESSE010	VESSEL VALUATION SERVICES	459.65		1966
214967	04/05/24	VIRGIO60	VIRGINIA LAW ENFORCEMENT	1,240.00		1966
214968	04/05/24	VRWA0005	VA RURAL WATER ASSOC	365.00		1966

214969	04/05/24	WORKF005	WORKFORCE UNLIMITED, LLC	967.50	1966
214970	04/05/24	XEROX005	Xerox Corporation	218.59	1966
214971	04/05/24	APPAL020	Appalacian Power (ASAP)	200.00	1967
214972	04/05/24	BANK0005	Bank Of Marion - Visa	1,189.89	1967
214973	04/05/24	COMM0015	Commission On Vasap	698.43	1967

100GENERAL			Continued		
214974	04/05/24	DONNA015	Donna B. Hill	315.24	1967
214975	04/05/24	JULIE015	Julie Pauley	188.99	1967
214976	04/05/24	KISER005	Kiser Computer Consulting, Llc	280.00	1967
214977	04/05/24	TOWN0015	Town Of Marion	100.00	1967
214978	04/05/24	WYTH0015	Wytheville Office Supply	188.99	1967

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	202	8	745,975.50	27,850.00
Direct Deposit:	0	0	0.00	0.00
Total:	202	8	745,975.50	27,850.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	202	8	745,975.50	27,850.00
Direct Deposit:	0	0	0.00	0.00
Total:	202	8	745,975.50	27,850.00

Grayson County Board of Supervisors
Regular Meeting
April 11, 2024

Members attending in person: R. Brantley Ivey, Michael S. Hash, Tracy A. Anderson, Mary E. Dickenson Tomlinson, and Mitchell D. Cornett.

Staff attending in person: Stephen A. Boyer, Nikki C Edwards, and Linda C. Osborne

IN RE: OPENING BUSINESS

Supervisor Anderson made the motion to move item #4 (Closure of Funds as recommended by the Auditors) and item #5 (Budget Amendments – Commonwealth Attorney) to new business; duly seconded by Supervisor Cornett. Motion carried 5-0.

IN RE: PUBLIC HEARING(S)

- A public hearing to receive public comments to receive public input to the proposed Grayson County Broadband Fund Budget Amendment for Fiscal Year 2023-2024 – Supervisor Anderson made the motion to open the public hearing; duly seconded by Supervisor Tomlinson. Motion carried.
 - Jason Beduhn/Galax/VA – questioned the 9-1-1 stabilization project
Supervisor Hash made the motion to close the public hearing; duly seconded by Supervisor Tomlinson. Motion carried 5-0. Discussion among the Board took place and Supervisor Cornett made the motion to approve and appropriate as laid out in the public notice; duly seconded by Supervisor Anderson. Roll call vote as

follows: Tracy A. Anderson – aye; Michael S. Hash – aye; Mitchell D. Cornett – aye; Mary E. Dickenson Tomlinson – aye; R. Brantley Ivey – aye.

IN RE: PRESENTATIONS OR REQUESTS

Robinson, Farmer, Cox Associates – Mr. Scott Wickham, CPA, CFE, presented the audit report for the year ending June 30, 2023 which is on file in the Grayson County Administrator’s Office. Mr. Wickham noted the County received an unmodified opinion which is the best you can receive – would like to see some items cleaned up more. with one of them being the Statement of Economic Interest forms being fully completed. Government Wide current ratio of 3.57 is fairly strong; general fund total expenditures compounded annual growth rate is 5/87%; very slight change in General Fund Revenues for FY23 and General Fund Operating & Debt; County Reserves is 18.82% which is above the 16.67% recommendation; Debt Balances per capita is \$1,990 which is below the state average of \$3,766. Mr. Wickham touched on the Virginia Retirement System and the GASB. Statement of Economic Interest forms need to be completed in full – paying close attention in reading each question – will send a list to Administration of those not completed in full.

IN RE: NEW BUSINESS

- Closure of Funds as Recommended by the Auditors – moved from the consent agenda –
 - Prepaid Fund 109 closed and record all transactions in the General Fund 100
 - Community Development fund 110 and record all transactions in the General Fund 100
 - Local Sales Tax Fund 131 be closed and record all transactions in the General Fund
 - Water Deposits Fund 564 be closed and record all transactions in the PSA Fund 501
 - Fairview Water Debt Reserve Fund 532 be closed and record all transactions in the PSA Fund 501

Mrs. Sarah Hash-Trimble addressed the Board and noted that she has some concerns with the list such as the Local Sales Tax Fund – the Prepaid Fund is balanced each day and if it’s going to be changed, just need to make sure it’s going to be ok – not comfortable being pushed into closing them out at this time. Mr. Wickham noted that there is a different reason for closing each one out – sales tax, for the past audit one of the entries was merged into the general fund; amount left was county money and not any type of sales tax money which is an error that needs to be corrected – not necessarily that the fund has to be closed, it was recommended in effort to get it corrected; second part is efficiency, some localities do have it in the General Fund and post the revenue in the general fund and the expense comes out of that revenue when it goes to the town which is common – there are a few localities that keep that fund and each month they transfer it into the General Fund – on some of the funds the Board receives a memo to do a transfer between funds and that additional step may be a little more tedious – main goal is to not have a balance in that fund at the end of the year

because it should be transferred to the General Fund – the Water Deposit fund can be included in the PSA Fund as a liability (you can have a separate fund for that but its just another fund to track) – if you were a stand-alone PSA, you would only have one fund. Mrs. Edwards noted there are approximately 28 funds that get merged into the General Fund (entries) which is a lot of entries – transfers that we are doing wouldn't have to come before the Board because the cash balances are in a different fund, not the General Fund where they should be which creates a lot of inefficiencies. Mr. Wickham noted that there are also inefficiencies with our consulting firm, especially on the auditors end as they are posting entries and once they are all merged in, there's a chance the entries don't balance in the fund which creates more work. Mr. Wickham noted that the Community Development Fund (which was created in house) needs to be closed. More discussion took place and Mr. Wickham noted this recommendation is to correct some issues and make things more efficient – really wants both sides to be on board with the recommendations – typically a county our size has very few different funds (3 merged into the PSA and 28 that merged into the General Fund) - Mr. Wickham noted that it's not correcting last year's issues, it goes back several years where the steps have not been taken to get corrected – consultants are being paid to correct inefficiencies – need to follow the consultants recommendations. Supervisor Anderson made the motion to follow the auditor's recommendation of closure on these accounts with a caveat if there is something that we don't have the authority or presented that we don't have the authority, we reconsider those specific items individually; duly seconded by Supervisor Tomlinson. Motion carried 5-0.

- Budget Amendment(s) – Commonwealth Attorney – Mr. Boyer read the letter from Mr. Brandon Boyles, Commonwealth Attorney (listed below) and also noted that an Ordinance was passed in 2013 which allows the County employees to receive bonuses with the Boards approval – the County does have MOU's with the Constitutional Officers. Discussion took place among the Board and staff and Supervisor Anderson made the motion to decline the request from the Commonwealth Attorney for bonuses; duly seconded by Supervisor Cornett. Discussion took place and staff noted that there is an Ordinance in place regarding bonuses. Motion carried 5-0.
- Resolution – In Support of Virginia's Smart Scale Project Submissions – Consensus of the Board to waive the reading of the resolution (listed below). Supervisor Hash made the motion to approve; duly seconded by Supervisor Anderson. Roll call vote as follows: Tracy A. Anderson – aye; Michael S. Hash – aye; Mitchell D. Cornett – aye; Mary E. Dickenson Tomlinson – aye; R. Brantley Ivey – aye.

**RESOLUTION
OF THE GRAYSON COUNTY BOARD OF SUPERVISORS
IN SUPPORT OF VIRGINIA'S SMART SCALE PROJECT SUBMISSIONS**

WHEREAS, the Grayson County Board of Supervisors recognizes the importance of prioritizing transportation projects for funding by the Commonwealth Transportation Board based on an objective and fair analysis applied statewide, as set forth in the General Assembly's House Bill (2) effective as of July 1, 2014; and

WHEREAS, the Grayson County Board of Supervisors recognizes the new transportation funding formula set forth in House Bill 1887 and approved by the Virginia General Assembly in February 2015 and the High-Priority Program, as defined in §33.2-370 as the statewide competitive funding program and the Highway Construction District Grant Programs, as defined in the §33.2-371 as the Bristol District competitive funding program; and

WHEREAS, the Smart Scale (formerly known as HB2) project identified within Grayson County is Route 89 (Skyline Highway) at Route 618 (Mount Vale Road) Turn Lane Improvement Project.

NOW, THEREFORE, BE IT RESOLVED THAT the Grayson County Board of Supervisors hereby approves and supports Grayson County, Virginia’s submission of the aforementioned project via the candidate project pre-application submission deadline of April 1, 2024, and a full application submission deadline of July 1, 2024. Furthermore, the Grayson County Board of Supervisors does encourage and implore the Commonwealth Transportation Board and the Virginia Department of Transportation to fund this project and supports any and all such efforts.

Adopted this 11th day of April 2024 in the County of Grayson, Virginia.

By: _____
 R. Brantley Ivey, Chair
 Grayson County Board of Supervisors

ATTEST:

 Stephen A. Boyer, Clerk
 Grayson County Board of Supervisors



- Resolution – Opposing a Requested Rate Increase by Appalachian Power Company – Consensus of the Board to waive the reading of the Resolution (listed below). Supervisor Cornett made the motion to approve the resolution; duly seconded by Supervisor Anderson. Roll call vote as follows: Tracy A. Anderson – aye; Michael S. Hash – aye; Mitchell D. Cornett – aye; Mary E. Dickenson Tomlinson – aye; R. Brantley Ivey – aye.

RESOLUTION
OF THE GRAYSON COUNTY BOARD OF SUPERVISORS
OPPOSING A REQUESTED RATE INCREASE BY
APPALACHIAN POWER COMPANY (AEP)

WHEREAS, Appalachian Power Company, a subsidiary of American Electric Power, hereinafter referred to as “AEP”, has filed a request with the State Corporation Commission seeking an increase in its rates that would have significant financial impacts on the citizens in Grayson County; and

WHEREAS, this substantial increase is being requested during difficult economic times with our local economy, and for our county, our citizens and surrounding areas; and

WHEREAS, the citizens of Grayson County, as ratepayers, should not be adversely impacted because of the utility’s desire to increase profits or recover additional revenues; and

WHEREAS, this substantial increase will have a serious financial impact on Grayson County citizens and cause additional financial strain when times are difficult with inflation and cost of living increases; and

WHEREAS, AEP needs to look at improvements to their operations, particularly fiscal management, rather than constantly seeking rate increases that affects the standard of living for Grayson County citizens; and

WHEREAS, the proposed rate increase will be detrimental to our citizens who are already struggling to pay bills, pay for groceries, gas, and necessities, and will truly cause lasting dire and negative consequences to our Grayson County citizens and families; and

WHEREAS, the proposed rate increase is simply not the right action to take when there is no option which power company to use for electricity, and our citizens have already struggled and sacrificed immensely while the utility wishes to increase revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Grayson County Board of Supervisors opposes the large rate increase requested by AEP, and files this Resolution with the State Corporation Commission to demonstrate its opposition.

BE IT FURTHER RESOLVED, that a copy of this Resolution be submitted to the County's legislative delegation.

Adopted this 11th day of April 2024.

ATTEST:

Stephen A. Boyer, Clerk
Grayson County Board of Supervisors

R. Brantley Ivey, Chair
Grayson County Board of Supervisors

IN RE: COUNTY ADMINISTRATOR'S REPORT

Mr. Boyer gave the following report:

- VDOT signs have been erected on Hardin Road (noted there are no signs from Troutdale into Independence-coming East) and signs have been erected on Old Baywood Rd.
- Complaints of trash on the main roads – VDOT has informed us that they have no funds for trash pickup this year – we will be using our community service people along with the Sheriff's Office to pick up trash – Sheriff's Office has a contract with VDOT where VDOT will pay a deputy to supervise the workers; VDOT states they will only be mowing 1 time this year due to funds being cut
- Absorbing costs on Public Works - \$280K short this year – a business in Smyth County has been placing tires at several residences in Troutdale for our large item pickup which is an expense to the County – our Public Works Dept. does a great job - Smyth, Wythe, Russell offer no curbside pickup – our curbside charge is \$18/mo plus can participate in large item – will have to decide how we move forward
- New River Hill Farm & Forest Trail will hold their grand opening tomorrow at 10am
- Legends of Grayson was held last weekend at the 1908 Courthouse
- Maple Festival was held last weekend at Whitetop
- April is Child Abuse Awareness month for DSS

IN RE: INFORMATION ITEMS

As presented.

IN RE: REGISTERED SPEAKERS AND PUBLIC COMMENT

- Jason Beduhn/Galax, VA – thanked the Board for their work and improvements that have been made – noted the Courthouse looks better –

9-1-1 system was broken before Gigabeam started – still unresolved issues – very passionate about emergency service

IN RE: BOARD OF SUPERVISORS' TIME

None

IN RE: CLOSED SESSION

Supervisor Anderson made the motion to go into closed session pursuant to §2.2-3711(A)(1) of the Code of Virginia to discuss personnel matters involving district specific appointments; duly seconded by Supervisor Hash. Motion carried 5-0.

Supervisor Anderson made the motion to come out of closed session; duly seconded by Supervisor Hash. Motion carried 5-0.

Whereas, the Grayson County Board of Supervisors has convened a closed session on the 11th day of April 2024, pursuant to an affirmative recorded vote and in accordance with provision of the Virginia Freedom of Information Act; and

Whereas, §2.2-3711 of the Code of Virginia requires a certification by this Board of Supervisors that such closed session was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (II) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Supervisors with recorded confirmation from members as follows: Tracy A. Anderson – I so certify; Michael S. Hash – I so certify; Mitchell D. Cornett– I so certify; Mary E. Dickenson Tomlinson – I so certify; R. Brantley Ivey – I so certify.

IN RE: NEW BUSINESS CONTINUED

- Board Appointments

Economic Development Authority – 1yr term

- Jonathan Warren (EC) – term expires 4/13/24 – willing to serve another term
- Jason Baumgardner (OT) – term expires 4/13/24

Economic Development Authority – 2yr term

- Justine Jackson-Ricketts (EC) – term expires 4/13/24
- Todd Cannaday (EC) – term expires 4/13/24 – is willing to serve another term

Economic Development Authority – 3yr term

- Elizabeth Hash (EC) – term expires 4/13/25
- Gary Rascoe (W) – term expires 4/13/25

Economic Development Authority – 4yr term

- Chris Butler (P) – term expires 4/13/26

Economic Development Authority – Advisory Member

- Darin Young (W) – non-voting member appointed 4/14/22

Economic Development Authority

- Roger Rose (EC) – application
- Elizabeth “Betsy” Shearin (W) – At Large application

Rec Advisory Committee – 4yr term

- James H.D. Young, Jr (P) – missed 2 or more meetings & according to by-laws can miss no more than 2 without proper notification – new appointee would fill the remainder of Mr. Young’s term which expires 2/7/28 - Per Supervisor Hash, he has spoken with Mr. Young and he will be at the next meeting and would like to continue to serve.

Supervisor Anderson made the motion to table the board appointments; duly seconded by Supervisor Cornett. Motion carried 5-0.

IN RE: ADJOURN MEETING

Supervisor Hash made the motion to adjourn; duly seconded by Supervisor Anderson. Motion carried 5-0.

Range of Checking Accts: 100GENERAL to 100GENERAL Range of Check Dates: 04/12/24 to 05/09/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100GENERAL					
214980	04/12/24	Alignment Check		VOID	
214981	04/12/24	Alignment Check		VOID	
214982	04/12/24	AFLAC005 Aflac	131.86		1971
214983	04/12/24	ANTH0010 Anthem - Health	7,569.06		1971
214984	04/12/24	ANTH0010 Anthem - Health	145.10		1971
214985	04/12/24	ANTH0015 Anthem - Dental	524.90		1971
214986	04/12/24	BOSTO005 Boston Mutual Life Ins Co	10.14		1971
214987	04/12/24	DSSFL005 DSS FLOWER FUND	87.00		1971
214988	04/12/24	GRAY0105 Grayson Co Treasurer's Office	115.84		1971
214989	04/12/24	MINNE005 Minnesota Life	128.61		1971
214990	04/12/24	NTALI005 NTA LIFE	67.63		1971
214991	04/12/24	SKYLI005 DSS Christmas Club	1,670.00		1971
214992	04/12/24	VAAS0015 VACORP	149.13		1971
214993	04/12/24	VACU0005 VA CREDIT UNION, INC	266.30		1971
214994	04/12/24	WASHI010 WASHINGTON NATIONAL	29.39		1971
214995	04/15/24	Alignment Check		VOID	
214996	04/15/24	ANTH0010 Anthem - Health	339.09		1972
214997	04/15/24	ANTH0015 Anthem - Dental	38.48		1972
214998	04/17/24	RECYC010 Recycling Equipment Corporatio	5,772.46		1974
214999	04/22/24	Alignment Check		VOID	
215001	04/22/24	Alignment Check		VOID	
215003	04/22/24	APPAL005 Appalachian Power	775.34		1975
215004	04/22/24	APPAL015 APPALACHIAN JUVENILE COMMISSIO	1,575.00		1975
215005	04/22/24	ARCET005 ARC 3 GASES	213.99		1975
215006	04/22/24	ASHEC005 Ashe County Garage Doors	278.00		1975
215007	04/22/24	AXON0005 Axon	2,183.00		1975
215008	04/22/24	BKTUN005 Bkt Uniforms	119.98		1975
215009	04/22/24	BOUND005 Bound Tree Medical LLC	770.86		1975
215010	04/22/24	BRCED005 Brceda	39,450.00		1975
215011	04/22/24	BRIGH005 brightspeed	125.22		1975
215012	04/22/24	CARQ0010 Carquest Auto Parts	139.26		1975
215013	04/22/24	CARQU005 Carquest Of Alleghany	87.25		1975
215014	04/22/24	CITY0010 City Of Galax	19,993.12		1975
215015	04/22/24	COMCA015 COMCAST BUSINESS	781.01		1975
215016	04/22/24	COROM005 Coro Medical LLC	692.89		1975
215017	04/22/24	CREEK005 CREEK BOTTOM BREWING LLC	250.00		1975
215018	04/22/24	DANAS005 Dana Safety Supply	4,189.42		1975
215019	04/22/24	DONNI015 Donnie Ramey	11,468.88		1975
215020	04/22/24	EMBRO005 Embroidery Ville	2,202.05		1975
215021	04/22/24	EVIDE005 Evident Crime Scene Products	122.35		1975
215022	04/22/24	FITZG005 Fitzgerald Peterbilt II, LLC	109.98		1975
215023	04/22/24	FLEET005 Fleetpride	222.36		1975
215024	04/22/24	FOODC005 Food City, Store #866	463.17		1975
215025	04/22/24	GALLS005 GALLS, LLC	112.99		1975
215026	04/22/24	GAZET005 Gazette Press, Inc	110.00		1975
215027	04/22/24	GERON005 Geronimo	450.00		1975
215028	04/22/24	GRAIN010 Grainger	560.33		1975
215029	04/22/24	GRANI010 Granite Telecommunications,LLC	1,235.20	04/22/24 VOID	1975 (Reason: duplicate payment)
215030	04/22/24	GRAY0015 Grayson Co Commonwealth'S Atty	393.26		1975

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100	GENERAL				Continued
215031	04/22/24	GRAY0055 Grayson Co School Board	4,014.78		1975
215032	04/22/24	GRAY0100 Gray Service Center	800.00		1975
215033	04/22/24	GREAT010 Great American Financial Serv.	289.90		1975
215034	04/22/24	HIGHC005 High Country Springs, Llc	49.45		1975
215035	04/22/24	HOLTZ005 Holtz Industries Inc	209.00		1975
215036	04/22/24	INDE0015 Independence Tire Co	3.19		1975
215037	04/22/24	IWORQ005 Iworq Systems	400.00		1975
215038	04/22/24	JONES025 JONES EXCAVATIONS LLC	12,000.00		1975
215039	04/22/24	KIMBA010 KIMBALL MIDWEST	391.68		1975
215040	04/22/24	KINGS010 Kings Towing and Recovery	1,068.75		1975
215041	04/22/24	LAURA040 Laura Bryant	99.90		1975
215042	04/22/24	LEISU005 LEISURE MEDIA 360	3,450.00		1975
215043	04/22/24	MANSF005 Mansfield Oil Company	12,957.25		1975
215044	04/22/24	MTAIR010 MT AIRY EQUIPMENT, INC.	22,825.00		1975
215045	04/22/24	MTR00020 Mt Rogers Planning Dist Comm	4,020.37		1975
215046	04/22/24	MTR00025 Mt Rogers Vol Fire & Rescue	361.86		1975
215047	04/22/24	NAPAA010 Napa Auto Parts	441.80		1975
215048	04/22/24	NATIO020 National Pools Of Roanoke, Inc	24,655.05		1975
215049	04/22/24	NEWR0025 New River Valley Juvenile Dete	16,500.00		1975
215050	04/22/24	NEWR0030 New River Valley Reg Jail	92,174.75		1975
215051	04/22/24	NWCDI005 Nwcd, Inc	689.78		1975
215052	04/22/24	OMNIL005 OMNILINK Systems	486.87		1975
215053	04/22/24	PEACH010 PEACH BOTTOM LANDSCAPING, LLC	4,800.00		1975
215054	04/22/24	PITNE010 PITNEY BOWES RESERVE ACCOUNT	1,000.00		1975
215055	04/22/24	PITNE020 Pitney Bowes Global Financial	411.27		1975
215056	04/22/24	PMGNE005 PMG Newspapers, Central NC/VA	2,289.20		1975
215057	04/22/24	PRIN0015 Printelect	33.87		1975
215058	04/22/24	PROER005 PRO ERECTORS, INC.	6,329.37	04/22/24 VOID	1975 (Reason: wrong vendor)
215059	04/22/24	PROF0010 Professional Networks, Inc	130.00		1975
215060	04/22/24	PSYCH005 Psychological Health Roanoke	240.00		1975
215061	04/22/24	REBEK005 Rebekah Hines	101.57		1975
215062	04/22/24	RIVER030 River Ridge Organics	39.50		1975
215063	04/22/24	ROSEM005 Rose Mary Cornett	3.60		1975
215064	04/22/24	ROTEN005 Rotenizer Drapery & Carpet	700.00		1975
215065	04/22/24	SANDS005 Sands Anderson Pc	2,241.00		1975
215066	04/22/24	SHEIL025 Sheila Phillips	125.00		1975
215067	04/22/24	SNAP0020 Snap On Tools, K&G Ent	248.15		1975
215068	04/22/24	SOUT0025 Southern Software, Inc	11,096.00		1975
215069	04/22/24	SPILL005 Spilman Thomas & Battle, PLLC	6,390.70		1975
215070	04/22/24	SUSA0020 Susan Hodges	123.28		1975
215071	04/22/24	TACS Taxing Authority Consulting	1,100.00		1975
215072	04/22/24	THECR005 THE CROOKED ROAD,VA HERITAGE	400.00		1975
215073	04/22/24	THELA010 THE LANE GROUP GALAX	9,700.00		1975
215074	04/22/24	THEPE015 The Peterbilt Store Roanoke	1,361.43		1975
215075	04/22/24	TOWN0010 TOWN OF INDEPENDENCE	1,129.08		1975
215076	04/22/24	TOWN0020 Town Of Troutdale - Water	1,500.00		1975
215077	04/22/24	TREA0010 Treasurer Of Virginia,M.E.	20.00		1975
215078	04/22/24	TREAS020 TREASURERS ASSOCIATION	400.00		1975
215079	04/22/24	TWINO005 Twin Oaks Veterinary Hospital	241.50		1975
215080	04/22/24	USCEL005 Us Cellular	97.06		1975
215081	04/22/24	VACA Virginia Association Of Common	1,050.00		1975
215082	04/22/24	VAELE010 VA. ELECTRIC SUPPLY, INC.	975.00		1975

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100	GENERAL				Continued
215083	04/22/24	VANES005 Vanessa Hollifield	32.50		1975
215084	04/22/24	VATOB005 Va Tobacco Commission	11,893.36		1975
215085	04/22/24	VCE Grayson Va. Coop Extention	59.79		1975
215086	04/22/24	VERIZ010 Verizon WIREless (PSA)	120.15		1975
215087	04/22/24	VERIZ015 Verizon Wireless Services, LLC	195.00		1975
215088	04/22/24	VIRGI055 VIRGINIA UTILITY PROTECTION SE	11.50		1975
215089	04/22/24	WORKF005 WORKFORCE UNLIMITED, LLC	1,305.00		1975
215090	04/22/24	XEROX005 Xerox Corporation	823.62		1975
215000	04/23/24		0.00	04/23/24 VOID	0 (Reason: system error)
215002	04/23/24		0.00	04/23/24 VOID	0 (Reason: system error)
215091	04/26/24	ANTH0010 Anthem - Health	339.09		1976
215092	04/26/24	ANTH0015 Anthem - Dental	38.48		1976
215093	04/26/24	USPOS005 Us Postal Service	938.29		1977
215094	04/29/24	AFLAC005 Aflac	131.86		1978
215095	04/29/24	ANTH0010 Anthem - Health	145.10		1978
215096	04/29/24	ANTH0010 Anthem - Health	7,569.06		1978
215097	04/29/24	ANTH0015 Anthem - Dental	524.90		1978
215098	04/29/24	BOSTO005 Boston Mutual Life Ins Co	10.14		1978
215099	04/29/24	DSSFL005 DSS FLOWER FUND	87.00		1978
215100	04/29/24	GRAY0105 Grayson Co Treasurer's Office	115.84		1978
215101	04/29/24	MINNE005 Minnesota Life	120.77		1978
215102	04/29/24	NTALI005 NTA LIFE	67.63		1978
215103	04/29/24	SKYLI005 DSS Christmas Club	1,670.00		1978
215104	04/29/24	VAAS0015 VACORP	149.13		1978
215105	04/29/24	VACU0005 VA CREDIT UNION, INC	266.30		1978
215106	04/29/24	WASHI010 WASHINGTON NATIONAL	29.39		1978
215107	04/30/24	AFLAC005 Aflac	646.62		1979
215108	04/30/24	AMER0010 American Heritage Life Ins Co	47.58		1979
215109	04/30/24	ANTH0010 Anthem - Health	62,919.22		1979
215110	04/30/24	ANTH0015 Anthem - Dental	4,081.06		1979
215111	04/30/24	BOSTO005 Boston Mutual Life Ins Co	635.56		1979
215112	04/30/24	GRAY0105 Grayson Co Treasurer's Office	1,337.85		1979
215113	04/30/24	ING00005 Ing	100.00		1979
215114	04/30/24	MINNE005 Minnesota Life	750.98		1979
215115	04/30/24	VAAS0015 VACORP	813.68		1979
215116	04/30/24	ANTH0010 Anthem - Health	6,472.52		1982
215117	05/03/24	ADAMS005 Adams Building Supply	0.00	05/03/24 VOID	0
215118	05/03/24	ADAMS005 Adams Building Supply	0.00	05/03/24 VOID	0
215119	05/03/24	ADAMS005 Adams Building Supply	1,419.27		1983
215120	05/03/24	AMAZO005 Amazon Capital Services, Inc.	1,343.87		1983
215121	05/03/24	AMORT005 A.Morton Thomas and Associates	1,128.50		1983
215122	05/03/24	APPAL005 Appalachian Power	7,743.08		1983
215123	05/03/24	ARCET005 ARC 3 GASES	158.54		1983
215124	05/03/24	BELTO005 Ethan R. Belton	200.00		1983
215125	05/03/24	BOUND005 Bound Tree Medical LLC	704.90		1983
215126	05/03/24	BREWE010 Brewer Construction	10,000.00		1983
215127	05/03/24	BRIGH005 brightspeed	1,082.04		1983
215128	05/03/24	BROWN005 Brown Exterminating Co	235.00		1983
215129	05/03/24	BURSA005 Bursar'S Office	19,260.03		1983
215130	05/03/24	CARR0020 Carroll-Grayson-Galax Solid wa	38,325.90		1983
215131	05/03/24	CINTA005 Cintas Corp, #532	0.00	05/03/24 VOID	0
215132	05/03/24	CINTA005 Cintas Corp, #532	0.00	05/03/24 VOID	0

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100	GENERAL				Continued
215133	05/03/24	CINTA005 Cintas Corp, #532	2,416.06		1983
215134	05/03/24	CLMAC005 C & L Machine	250.00		1983
215135	05/03/24	COMCA015 COMCAST BUSINESS	663.72		1983
215136	05/03/24	COMP0015 Computer Project Of Illinois,	198.00		1983
215137	05/03/24	COREM005 CORE & MAIN	2,737.98		1983
215138	05/03/24	CREEK005 CREEK BOTTOM BREWING LLC	500.00		1983
215139	05/03/24	CYNTH035 Cynthia Ring	50.00		1983
215140	05/03/24	DALTO005 Dalton Logging, Inc	38.00		1983
215141	05/03/24	DANNY005 Danny Smith	102.64		1983
215142	05/03/24	DENVE010 Denver W Taylor	50.00		1983
215143	05/03/24	DONNI015 Donnie Ramey	8,486.00		1983
215144	05/03/24	DOUGM005 Doug Moxley	50.00		1983
215145	05/03/24	DRUGT005 DRUGTEST RESOURCES VA LLC	4,902.92		1983
215146	05/03/24	EASTC005 EAST COAST EMERGENCY VEHICLES	64.35		1983
215147	05/03/24	EDMUN005 Edmunds & Associates, Inc	332.79		1983
215148	05/03/24	ELEC0010 Election Systems & Software	8,374.16		1983
215149	05/03/24	EMBRO005 Embroidery Ville	314.85		1983
215150	05/03/24	ENVIR020 Environmental Mngmnt Services	200.00		1983
215151	05/03/24	EVANH005 Evan Henck	1,053.87		1983
215152	05/03/24	FITZG005 Fitzgerald Peterbilt II, LLC	1,197.59		1983
215153	05/03/24	FOOTH015 Foothills Garage Doors, LLC	34,947.08		1983
215154	05/03/24	GBOIL005 G&B OIL COMP, INC.	82.32		1983
215155	05/03/24	GOODY005 GOODYEAR COMMERCIAL TIRE	4,585.86		1983
215156	05/03/24	GRAIN010 Grainger	235.99		1983
215157	05/03/24	GRANI010 Granite Telecommunications,LLC	617.60		1983
215158	05/03/24	GRAYS005 Grayson Co C.A.T.E. Center	263.00		1983
215159	05/03/24	GRAYS080 Grayson County	9,167.66		1983
215160	05/03/24	GREAT010 Great American Financial Serv.	347.88		1983
215161	05/03/24	HURTP005 HURT & PROFFITT	10,979.00		1983
215162	05/03/24	IRENE005 Irene Jasper	50.00		1983
215163	05/03/24	JBLAW005 Joseph A Berry	4,220.00		1983
215164	05/03/24	JESSI055 Jessica Vaughan	99.16		1983
215165	05/03/24	JOHNN020 Johnny M Anders	50.00		1983
215166	05/03/24	JONES025 JONES EXCAVATIONS LLC	5,000.00		1983
215167	05/03/24	KATEI010 KATE, INK	236.99		1983
215168	05/03/24	KIPBL005 Kip Blevins	112.52		1983
215169	05/03/24	KNOWI005 KNOWiNK, LLC	32,755.00		1983
215170	05/03/24	LANDS005 Landscape Supply, Inc.	307.28		1983
215171	05/03/24	LANTZ005 Lantz Const, dba Overhead door	2,617.00		1983
215172	05/03/24	NAPAA010 Napa Auto Parts	278.31		1983
215173	05/03/24	PAPER005 Paper Clip	0.00	05/03/24 VOID	0
215174	05/03/24	PAPER005 Paper Clip	3,451.45		1983
215175	05/03/24	PENNC005 PennCare	380.06		1983
215176	05/03/24	PITNE025 Pitney Bowes Inc	91.29		1983
215177	05/03/24	PRIN0015 Printelect	1,171.25		1983
215178	05/03/24	PROFE010 PROFESSIONAL COMM	10,186.70		1983
215179	05/03/24	PROFE020 Professional Communications	5,161.88		1983
215180	05/03/24	ROTEN005 Rotenizer Drapery & Carpet	4,650.00		1983
215181	05/03/24	SUNT0010 Truist	0.00	05/03/24 VOID	0
215182	05/03/24	SUNT0010 Truist	0.00	05/03/24 VOID	0
215183	05/03/24	SUNT0010 Truist	24,731.15		1983
215184	05/03/24	TAKEA005 TAKE A BREAK FR THE INTERSTATE	8.00		1983

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
100GENERAL		Continued			
215185	05/03/24	TAMMY030 Tammy L Davis	50.00		1983
215186	05/03/24	THEPE015 The Peterbilt Store Roanoke	8,531.98		1983
215187	05/03/24	THOMA045 Thomas R Revels	34.55		1983
215188	05/03/24	TOWN0020 Town Of Troutdale - Water	680.00		1983
215189	05/03/24	TRACY040 Tracy Cornett	35.70		1983
215190	05/03/24	TRUIS005 Truist Institutional Adv Srvc	84,075.26		1983
215191	05/03/24	TWIN0025 Twin Co Regional Chamber	240.00		1983
215192	05/03/24	UNIFI005 Unifirst Corporation	129.19		1983
215193	05/03/24	USCEL005 Us Cellular	0.00	05/03/24 VOID	0
215194	05/03/24	USCEL005 Us Cellular	2,571.09		1983
215195	05/03/24	VANES010 Vanessa Austin	1,200.00		1983
215196	05/03/24	VISIO005 Vision Government Solutions	388.00		1983
215197	05/03/24	WORKF005 WORKFORCE UNLIMITED, LLC	1,305.00		1983
215198	05/03/24	XEROX005 Xerox Corporation	219.36		1983
215199	05/03/24	APPAL020 Appalacian Power (ASAP)	200.00		1984
215200	05/03/24	BANKO005 Bank Of Marion - Visa	1,823.64		1984
215201	05/03/24	COMMO015 Commission On Vasap	851.04		1984
215202	05/03/24	DONNA015 Donna B. Hill	333.61		1984
215203	05/03/24	HIGH0025 Highlands Community Service Bo	500.00		1984
215204	05/03/24	KISER005 Kiser Computer Consulting, Llc	280.00		1984
215205	05/03/24	TOWN0015 Town Of Marion	100.00		1984

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	209	17	829,087.17	7,564.57
Direct Deposit:	0	0	0.00	0.00
Total:	209	17	829,087.17	7,564.57

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	209	17	829,087.17	7,564.57
Direct Deposit:	0	0	0.00	0.00
Total:	209	17	829,087.17	7,564.57



Stephen A Boyer
County Administrator
Grayson County, Virginia

129 Davis Street
P.O. Box 217
Independence, Virginia 24348

Phone (276) 773-2471
(276) 236-8149
Fax: (276) 773-3673

To: Stephen A. Boyer
County Administrator

From: Nikki Cannon Edwards
Director of Finance

Date: May 3, 2024

Subject: **Unanticipated Revenue, Budget Amendments & Transfers**

On behalf of certain departments, I am requesting the attached allocation of revenues. This request is based on the receipt of revenue and the need for certain budgets to reflect that revenue as indicated.

Similarly, there are also listed requested transfers for your consideration.

Thank you for your attention.

Attachment

For May 9, 2024

Unanticipated Revenue Related Budget Adjustments

<u>Department</u>	<u>Revenue Received</u>	<u>Source of Revenue</u>	<u>Fund</u>	<u>Revenue Account to be Increased</u>	<u>Exp Account to be Increased</u>
Circuit Court	\$1,500.00	Expenditure Refund	100	100-18000-03-0050	100-21100-00-1300
Sheriff's Office	\$260,000	Grants	100	100-24000-01-0050	100-31200-00-1102
Sheriff's Office	\$9,671.29	Expenditure Refund	100	100-18000-03-0050	100-31200-00-6001
TOTAL	\$ 271,171.29				

1% of Budget = \$292,989

Transfer Requests

<u>From Account</u>	<u>Account Code</u>	<u>Amount</u>	<u>To Department</u>	<u>Account Code</u>
General Fund	001-0-0000-60-0010	\$350,000	CIP Fund	001-0-0000-60-0355
General Fund	001-0-0000-60-0010	\$250,000	PSA Fund	001-0-0000-60-0501

Wythe-Grayson Regional Library

75 YEARS OF SERVICE

P.O. BOX 159
Independence, VA 24348
Phone: 276-773-2761
FAX: 276-773-3289

Mary Thomas, Director
mthomas@wgrlib.org
www.wgrlib.org

April 12, 2024

Steven Boyer
County Administrator
Grayson County
PO Box 217
Independence, VA 24348
stephen.boyer@graysoncountyva.gov

Dear Mr. Boyer,

I would like to request the fourth quarter appropriations for FY 23/24 on behalf of the Wythe-Grayson Regional Library in the amount of \$ 93,686 (Ninety-three thousand six hundred eighty-six dollars). If you have any questions, please feel free to contact me.

Thank you for supporting the library.

Regards,



Mary R. Thomas, Director
Wythe-Grayson Regional Library
PO Box 159
147 South Independence Ave.
Independence, VA 24348
mthomas@wgrlib.org



Stephen A. Boyer
County Administrator, Grayson County

Phone (276) 773-2471
Fax: (276) 773-3673

129 Davis Street
P.O. Box 217
Independence, Virginia 24348

MEMORANDUM

TO: Steve Boyer
County Administrator

FROM: Nikki Edwards *NKE*
Finance Office

DATE: May 3, 2024

RE: Request for a public hearing

Please request approval from the Board of Supervisors for a Public hearing on the FY 24 budget potentially more than the 1% allowable by the State Code of VA to be held at the Board of Supervisors meeting on 6/13/2024. This will include transfers between Departments that are required to be approved by the Board of Supervisors but may not increase the overall adopted budget.

Thank you for your consideration



Stephen A. Boyer
County Administrator, Grayson County

Phone (276) 773-2471
Fax: (276) 773-3673

129 Davis Street
P.O. Box 217
Independence, Virginia 24348

MEMORANDUM

TO: Steve Boyer
County Administrator

FROM: Nikki Edwards
Finance Office

me

DATE: May 3, 2024

RE: Request for a public hearing

Please request approval from the Board of Supervisors to advertise for a Public hearing on the FY 25 County budget to be held on 5/23/24 at the Board Of Supervisors Budget Meeting.

Thank you for your consideration



PUBLIC HEARING NOTICE

The Virginia Department of Transportation and the Board of Supervisors of Grayson County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint public hearing in the Board Auditorium of the Grayson County Courthouse, 129 Davis Street, Independence, Virginia 24348 at 6:05 p.m. on May 9, 2024. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2024/25 through 2029/30 in Grayson County and on the Secondary System Construction Budget for Fiscal Year 2024/25. Copies of the proposed Plan and Budget may be reviewed at the Wytheville Residency Office of the Virginia Department of Transportation, located at 2843 Chapman Road, Wytheville Virginia 24382 or at the Grayson County Courthouse located at 129 Davis Street, Independence, Virginia 24348.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (276) 228-2154. Persons wishing to speak at this public hearing should contact the Grayson County Board of Supervisors at (276) 773-2471.

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION IN SUPPORT OF VIRGINIA DEPARTMENT OF TRANSPORTATION'S SECONDARY SIX-YEAR ROAD PLAN

WHEREAS, Section 33.2-332 of the Code of Virginia, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, the Board had previously agreed to assist in the preparation of the Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2024/25 through 2029/30), as well as the Secondary System Construction Budget (2024/25) on May 9, 2024, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the propose Plan and Construction Budget; and

WHEREAS, James Schwartz, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Road (2024/25 through 2029/30) and the Secondary System Construction Budget (2024/25) for Grayson County; and

WHEREAS, the Board of Supervisors voted unanimously at the May 9, 2024, public hearing to approve the Six-Year Plan for Secondary Roads and Construction Budget as attached.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Grayson County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2024/25 through 2029/30) and Secondary System Construction Budget (2024/25) are hereby approved as presented at the May 9, 2024, public hearing.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote
Moved by: _____
Seconded by: _____
Yeas: _____
Nays: _____

A Copy Teste:
Signed: _____
Printed Name: _____
Title: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.00 miles of Grouse Hollow (Route 615), From: Delhart Rd. (Route 624) To: Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 0.30 miles of Cornerstone Road (Route 701), From: Route 761 To: 0.3 miles from Route 761, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 0.20 miles of Grand Oaks Road (Route 915), From: .00 Riverside Drive, To: 0.20 Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.70 miles of Cold Springs Road (Route 632), From: Old Baywood. (Route 626) To: Little River (Route 626), should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 0.75 miles of Ripshin Road (Route 603), From: .75 mile west Flatridge Road, To: Flatridge Road, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.30 miles of Pleasant Grove Road (Route 715), From: 1.45 Miles South US 58 To: .02 Miles South US 58, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding .50 miles of Mooretown Rd (Route 645), From: Freedom Lane (Route 644) To: Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 0.27 miles of Horse Shoe Drive (Route 822), From: VA 94 West, To: VA 94 East, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.04 miles of Little River Road (Route 626), From: the Intersection of Route 632, To: Alleghany Road, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.00 miles of Low Gap Road (Route 740), From: Low Gap Rd. (Route 730) To: 1 mile (From Route 730), should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Adopted this 9th day of May 2024 in Grayson County, Virginia.

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Printed Name: _____

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.90 miles of Beaver Dam Road (Route 697), From: Route 763, To: Route 765, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Printed Name: _____

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.85 miles of Saddle Creek Road (Route 682), From: US 58, To: Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Adopted this 9th day of May 2024 in Grayson County, Virginia.

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Printed Name: _____

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Title: _____

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.70 miles of Beech Grove Road (Route 636), From: Cracker Neck (Route 631) To: Englewood Road (Route 637), should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 0.90 miles of Kemps River Road (Route 625), From: 0.9 mile south intersection Rt. 626, To: Intersection Route 626, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

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Adopted this 9th day of May 2024 in Grayson County, Virginia.

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Grayson County

Grayson County
Board of Supervisors



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RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding .90 miles of Low Gap Road (Route 730), From: Green Gable Rd. (Route 740) To: Troutdale Highway (Route 16), should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.13 miles of Cold Springs Rd (Route 632), From: Little River (Route 626) To: Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

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Printed Name: _____

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
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RESOLUTION

WHEREAS, Section 33.2-332 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.20 miles of Beagle Lane (Route 713), From: Turkey Knob (Route 649) To: Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

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Printed Name: _____

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Grayson County

Grayson County
Board of Supervisors



Commonwealth
of Virginia

RESOLUTION

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WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Grayson County, Virginia ("Board") desires to consider whether adding 1.00 miles of Longview Rd (Route 645), From: End of Pavement (Route 645) To: Dead End, should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

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Adopted this 9th day of May 2024 in Grayson County, Virginia.

Recorded Vote

A Copy Teste:

Moved by: _____

Signed: _____

Seconded by: _____

Printed Name: _____

Yeas: _____

Title: _____

Nays: _____

Grayson County Agriculture Advisory Committee
January 18th, 2024 9:00AM
Minutes

Approval of minutes: will need to delay to February meeting as minutes are not ready for review

Old Business:

Ag Banquet – Food and awards were ordered. Laurie Ellis working on award presentations and pictures while Lyndsie is on the international VALOR trip.

New Business:

County Comprehensive Plan – Ag Census information needs to be updated. Add Ag Fair Foundation under Ag resource groups. Suggestion to invite Jada to February meeting to discuss other needs. Kevin will get with his contact in Wythe County to be a guest speaker at an upcoming meeting concerning Solar panels and land-use issues.

County Updates – The Christmas Tree Grower’s Association has been working to educate the community on growing and care practices and hope to plan another open house/tour in the fall. Still waiting for new CATE Center principal hire to add to committee replacing Dwayne Huff.

With no further business, the meeting was adjourned.

Grayson County Agriculture Advisory Committee

February 20th, 2024 9:00AM

Minutes

Present: Kevin Spurlin, Mitch Smith, Rodney Richardson, Hank Sturkie, Donnie Garman, Brenda Sutherland, Michelle Pridgen, Elizabeth Hash via zoom, Lyndsie Young; Guest – Jada Black

Approval of minutes: December minutes were approved. Hank S. made motion, Brenda S 2nd. January minutes were not complete, will be reviewed for March Meeting.

Old Business:

Ag Banquet – RSVPs still coming in, but currently at 160

New Business:

County Comp Plan Narrative Discussion – Jada discussed the updates to the Comp Plan and that the commission was reviewing Ch. 7-9 that evening. She recommended any project that would be included within grants to be included in the Comp Plan. It was recommended to add the Ag Advisory Committee and Ag Fair Foundation to the Ag Resources section. Jada will share the Word documents of Ch. 6 for review and any additional input as needed. She also mentioned that a Wellness section will be added.

Legislative Bills update – Energy Storage facility bill to be voted on. Write to representatives that this will hurt counties by taking away their authority to make decisions on land-use for these facilities. It was passed in Senate and going to House. Could take up to 4% of county land for facilities before the county has authority to address requests. See below for details on bill:

SOLAR ACTION ALERT #3

SOLAR MANDATES HEADED TO HOUSE COUNTIES, CITIES AND TOWNS COMMITTEE

Ask Delegates to VOTE NO on SB697

*Last week **SB697 (VanValkenburg)** passed out of the Senate on a vote of (21-18) and is quickly headed to the House Counties, Cities and Towns committee. Since our last Action Alert, the bill has been further amended, but does not address Farm Bureau's concerns. **SB697** now prohibits a local ordinance from imposing limitations on the total amount, density or size of any ground-mounted solar or energy storage facility unless the total area under panels within the locality exceeds 4% of the total land area. The most recent amendments apply 4% to the total solar within the locality instead of each individual solar project. While this is a welcome change, it is not enough.*

Even with these amendments, the bill continues to prohibit decision making at the local level on solar and creates an inequitable system where rural localities

carrying most of Virginia's solar are unable to impose limits protecting remaining rural landscapes.

Virginia has 27.4 million acres. According to the USDA, in 2022, 7.3 million of those were farmland. It is estimated that a utility-scale solar project may require between 5-10 acres per megawatt (MW). Mandated carbon reduction and development of renewable energy sources imposed by the Virginia Clean Economy Act of 2020 include state goals of having 16,100 megawatts of solar power and 2,700 megawatts of energy storage in the Commonwealth. This means that it will take between roughly 80,500-161,000 Virginia acres to achieve this goal. We must ensure that other locations like marginal lands, brownfields, reclaimed mine sites and other sub-prime lands are utilized to achieve these goals as determined by the locality to ensure consistency with their comprehensive plan and the needs of the community.

Large Animal Vet Shortage – there will be funding to do a 2 year study on this
Cake pop bill – expanding cottage law rules; online sales are allowed if actual sale is in person (using online as advertising tool with money/product exchange in person)

USDA Ag Census Data – released 2nd week of February. The number of farms have decreased and economic impact has increased. Visit [List of Reports and Publications | 2022 Census of Agriculture | USDA/NASS](#) for updated numbers.

Other New Business – next Ag Breakfast March 19th. Need help serving and cleaning up.

County Updates – Grayson LandCare will have applications for their new Business Challenge program sometime in March, \$1500 will be awarded to winner. Working to have canning workshops in the Commercial Kitchen for community.

Business Coalition will be started (similar to Chamber of Commerce) for Grayson County Businesses.

Timber pricing still down and mills are struggling.

Christmas Tree Grower's tentatively planning a field day in September for local leaders

Coop Extension has a new Food Safety Agent based in Wythe Co.

With no further business, the meeting was adjourned.

Grayson County Agricultural Advisory Committee
March 19th, 2024 9:00 AM
Minutes

Present: Mitch Smith, Michelle Pridgen, Donnie Garman, Brenda Sutherland, BT Tomlinson, Kevin Spurlin, Lyndsie Young

Kevin welcomed everyone and convened the meeting.

Approval of minutes – quorum not present, will vote on Jan, Feb, March minutes in April meeting. Discussion was held to contact each member to confirm ability/willingness to continue as a committee member for 2024.

Old Business:

None

New Business:

Grayson Farm Finder Application (marketing strategy) – draft given to committee members for review. Lyndsie will make suggested updates/changes and send out for final comments. Work with Christian Bernard in GIS to create site.

Comprehensive Plan – discussion on Utility Scale Renewable Energy Facilities Policy (land use). Committee members review for suggestions/recommendations to Jada for planning commission. Guest speaker from Wythe, Eric Crowgey to attend April meeting and discuss experiences with solar company.

Exploring tax incentives – discussion held to continue working on this in order to develop a plan for the future

County updates – Contractor for Town Park plans to be done by April 26th for Farmer’s Market to open beginning of May.

April 12th is Grand Opening of New River Hill Farm and Forest, see BT or Tim Phipps for additional info. Donnie discussed Grayson Co Timberlands Acreage information (see attached document) SERCAP (Southeast Rural Community Assistance Project) representatives spoke at Ag Breakfast about new resources for Grayson County. Lyndsie will send link to information for this organization.

BLUERIDGE CROSSROADS

economic development authority
Carroll – Galax – Grayson VIRGINIA

Carroll-Grayson-Galax Regional Industrial Facilities Authority
March 22, 2024

Roll Call

- Mike Watson- Carroll County present
- Jody Early- Carroll County present
- Mike Burnette- City of Galax present
- Sharon Ritchie- City of Galax present
- Steven Boyer - Grayson County present - Zoom
- Mike Hash- Grayson County present
- Tracy Moore- Carroll alternate absent
- Evan Henck- Galax alternate present
- Mitchell Cornett- Grayson alternate absent
- Others present-
 - Ashlyn Shrewsbury- BRCEDA Director
 - April Collins- SBDC Director
 - Ginny Plant- Administrative Assistant

Call to Order

Mr. Watson called the meeting to order at 3:03 pm.

Consent Agenda and Treasures Report

Mr. Burnette made the motion to approve the amended consent agenda and treasurers report. Mr. Hash seconded the motion, which carried unanimously.

SBDC Report

Ms. Collins reviewed her report for the board. She noted that the final impact numbers were submitted last week.

Director's Report

Ms. Shrewsbury provided a brief summary of her report provided to the board. She stated that AEP wants an exemption from the covenants. This matter has been discussed between the attorneys. After further discussion, this matter will be tabled until our next meeting.

The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."

BLUERIDGE CROSSROADS

economic development authority
Carroll – Galax – Grayson VIRGINIA

Announcements

Closed Session

Mr. Hash made a motion to go into closed session for discussions concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. Mr. Burnette seconded the motion, which carried unanimously.

End Closed Session and Reconvene Regular meeting.

Ms. Ritchie made a motion to end closed session and return to regular session. Mr. Early seconded the motion, which carried unanimously.

Adoption of Resolution of Certification of Closed Session

WHEREAS, the Blue Ridge Crossroads Economic Development Authority Board has convened a closed meeting on this date pursuant to an affirmative BRCEDA Agenda recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Blue Ridge Crossroads Economic Development Authority Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Blue Ridge Crossroads Economic Development Authority Board hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Blue Ridge Crossroads Economic Development Authority Board. The motion was adopted by a Roll Call vote as follows:

Member & Vote

Michael Watson – aye
Jody Early – aye
Mike Burnette – aye
Sharon Ritchie – aye
Steven Boyer – aye
Mike Hash – aye
Evan Henck – aye

The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."

BLUERIDGECROSSROADS
economic development authority
Carroll – Galax – Grayson VIRGINIA

With no further business, the meeting adjourned.

Respectfully Submitted - by Ginny Plant on behalf of Stephen Boyer, Secretary

Michael Watson - Chairman

The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."

1117 East Stuart Drive • Galax, Virginia 24333
Tel: 276.601-7727 • www.brceda.org

The Bristol Transportation District Regional Improvement Commission met in regular session February 12, 2024, at the Washington County Government Center in Abingdon, Va.

Members in attendance:

Eric Workman, Bland (alternate)
Larry Barton, Dickenson County
Dane Poe, Lee County
Jeff Shupe, City of Norton
Freda Starnes, Scott County
Lisa Richardson, Smyth County
Eric Young, Tazewell County
Jason Berry, Washington County
Karen Mullins, Wise County
Matt Hankins, Wythe County

Members not in attendance:

Randy Eads, City of Bristol
Craig Horn, Buchanan County
Lonzo Lester, Russell County
Mitchell Smith, Grayson County

Guests in attendance:

Andre' Villiard, Finance Director, Wise County
Robbie Wright, Lee County

The meeting was called to order 10:12 a.m. by Mr. Berry.

Agenda & Minutes

Mr. Barton moved to approve the agenda, seconded by Ms. Mullins, unanimously approved.
Mr. Young moved to approve the last meeting's minutes from August 23, 2023, with second from Ms. Starnes. With no discussion, the commission unanimously approved the minutes.

Finance

Mr. Berry reported a check is waiting at Bristol City. Richmond has never set up direct deposit, so we are missing out on interest income. Ms. Richardson noted lost interest income may be a liability. The commissioners discussed whether we can get legislative assistance to expedite deposits. Mr. Young will reach out to Tyler Lester for help with the right contacts at Virginia Lottery. Barring legislative help, one of the localities may need to become the fiscal agent.
With no additional discussion, Ms. Starnes moved the approval of the financial report, seconded by Mr. Poe, with unanimous approval.

Election of Officers

Mr. Barton moved the election of Mr. Young as Chair, representing the Cumberland Plateau PDC, seconded by Ms. Richardson. With no additional nominations, Mr. Young was elected chair by acclamation. Mr. Berry turned over the meeting to Mr. Young.

Ms. Richardson moved the election of Ms. Mullins as first vice-chair, representing the LENOWISCO PDC, seconded by Mr. Berry. With no additional nominations, Ms. Mullins was elected by acclamation.

Mr. Berry nominated Mr. Hankins to serve as second vice-chair, representing the Mount Rogers PDC, seconded by Ms. Richardson. With no further nominations, Mr. Hankins was elected by acclamation.

Ms. Starnes nominated Larry Barton to serve as secretary, seconded by Mr. Poe. With no further nominations, Mr. Barton was elected by acclamation.

Mr. Berry nominated Ms. Starnes for treasurer, seconded by Ms. Richardson. With no further nominations, Ms. Starnes was elected treasurer.

Mr. Berry reminded the new officers they will have to re-sign signature cards with First Sentinel Bank.

Other Business

Ms. Mullins asked if we have a projection on annual revenue. Most localities are budgeting for \$700,000 in FY25 funding.

Mr. Poe introduced Robbie Wright, who is expected to be named the new Lee County administrator starting September 1. Board members introduced themselves to Mr. Wright.

Mr. Young asked the legal counsel committee to meet to finalize a recommendation on legal counsel.

Mr. Young reminded localities to provide their intentions on how they will spend their share of funding on education, transportation or public safety in FY25.

Mr. Berry offered to host the next meeting at 10 a.m. April 11, 2024. Motion to do so was made by Mr. Barton, seconded by Ms. Starnes and passed unanimously.

Adjournment

Mr. Berry moved adjournment, seconded by Mr. Poe, and unanimously approved, with adjournment at 10:34 a.m.

Respectfully submitted for approval:

Matthew C. Hankins
Outgoing Secretary

Jason Berry
Outgoing Chair

Larry Barton
Incoming Secretary

C. Eric Young
Incoming Chair

MINUTES
REGIONAL CIGARETTE BOARD
MOUNT ROGERS PDC
MARION, VIRGINIA
January 24, 2024
12:00 p.m.

The Regional Cigarette Board met Wednesday, January 24, 2024, at Mount Rogers PDC conference room at 12pm.

Call to Order:

The meeting was called to order by Stephen Bear.

Attendance:

Members of the Regional Cigarette Board present:

- Aaron Sizemore, Coordinator; Jason Childers; Stephen Bear, Chairman; John Clark; Bill Rush; Brian Freeman; Shawn Utt; Cameron Burton; Gavin Blevins; Jason Childers

Also present:

- Mike Hounshell, Cigarette Inspector; Stephanie Patton, Office Manager MRPDC; Mitch Smith, Grayson County
- Jonathan Sweet joined via phone at 12:20 pm.

Members Absent:

- Tyler Kirtner; Phil Robinette

Minutes from 10.25.23 Meeting

Upon a motion made by Bill Rush, seconded by Shawn Utt and unanimously carried, the minutes from the 10.25.23 meeting were approved as presented.

Adoption of Agenda

Upon a motion made by Bill Rush, seconded by Brian Freeman and unanimously carried, the agenda for the January 24, 2024 meeting was approved as presented.

Financial Statement Disclosures

Aaron Sizemore reminded the Board that she needs Financial Disclosure Statements to her by February 1, 2024.

ACH Payment Discussion

Aaron Sizemore discussed with the Board the pros of ACH payments vs. paper checks.

Upon a motion by Brian Freeman, seconded by Cameron Burton and unanimously carried, the Board

agreed to set up ACH payments for the Mount Rogers Cigarette Tax Board with First Community Bank.

Cigarette Inspector Update

Mike Hounshell presented the Board with an update. (See attached)

Review of locality disbursements

Mike Hounshell reviewed the locality disbursements. (See attached)

Other:

The next meeting will be April 24, 2024 at noon.

Having no further items to discuss, the Board adjourned.

Stephen Bear, Chairman

**Mount Rogers Cigarette Tax Board
1021 Terrace Drive,
Marion VA 24354**

Serving the Counties of: Bland, Wythe, Pulaski, Smyth, and the Towns of: Dublin, Wytheville, Rural Retreat,
Marion, Chilhowie, Saltville, and Damascus

Monthly Inspector's Report

**To: Administrator of the Board
From: Mike Hounshell, Inspector
Month of: January 2024**

**Areas covered: All
Number of Retail locations checked: 73
Miles Driven 1,236**

Overview of inspections: Most stores are complying. All retail stores have been checked at least twice this year.

Problems encountered:

During compliance checks this quarter, at Tobacco Hut in Pulaski I located 50 packs of Eagle 20's with only state stamps and 20 packs of "This" a brand that had been removed from the registry and could not be sold. Product was seized.

At the Smoke House in Marion, I located 20 packs of Pall Mall with only state stamps and 10 packs of Pyramid with the old Marion Municipal stamp. These were seized. (Store has been opened after the MRCTB stamp)

At both locations the administrative hearing paperwork was signed and there was no request for hearing, so product was forfeited, in accordance with ordinance.

Enforcement action: Seizure of 100 packs that resulted in forfeiture.

Other information: All seized products were destroyed on 12/15/2023 by incinerator in the Town of Wytheville. James Dillion witnessed the destruction, and it was documented.

On January 31, 2023, I am planning to join Northern Virginia Tax Board Agents in a stamp audit at Layman. I have emailed Layman twice in the past month asking if he had any further information on the possible overpayment and he has not responded.

End of Year Information: This calendar year we seized a total of 1,164 packs of cigarettes that were forfeited. As a result of monitoring and compliance checks, we collected an additional \$8,978.79 in taxes that were either reported incorrectly or the vendor failed to report sales to a retail location.

All vendors have registered for 2024. The registration fees totaled \$4,600 and are in the Board account. We have 18 separate vendors but some register multiple stamping locations. We completed 23 registrations in total.

Since we began monitoring and compliance checks in January of 2022, we have recovered \$37,619.01 in taxes that were reported incorrectly or a failure to report tax on a retail location. Also in the two year span we seized approximately 1,883 packs of cigarettes that were forfeited for ordinance violations.

House Bill - 1036 giving localities option to tax
Vapes

Finding a way...

April 2024

RECEIVED

APR 26 2024

BY GRAYSON COUNTY ADMIN

Older Americans Month May 2024

“Powered by Connection”— Every May the Administration for Community Living leads the national observance of Older Americans Month, which recognizes the contributions of older adults across the nation. This year's theme, *Powered by Connection*, recognizes the profound impact that meaningful relationships and social connections have on our health and well-being. This theme explores the vital role that connectedness plays in supporting independence and aging in place by combatting isolation, loneliness, and other issues.

Senior Farmers Market Nutrition Program 2024

District Three is accepting Farm Fresh applications. Applications are available via mail or by calling the offices of District Three Governmental Cooperative. Seniors may call 276-783-2598 in the Marion area or 1-866-820-2646 (toll-free) or visit our website at www.district-three.org to request an application.

This program is designed to help improve senior nutrition while helping local farmers to sell their produce. Each individual enrolled will receive \$50 in special-purpose checks that can be redeemed only for fresh, locally-grown produce with participating farmers and markets. The checks will be mailed to eligible recipients sometime in June. Seniors must apply each year for this program.

To enroll, a person must be age 60 or older, have an income at or below 185% of the federal poverty level, and live in the service area which includes the counties of Bland, Carroll, Grayson, Smyth, Washington, and Wythe and the cities of Bristol and Galax, Virginia.

Eligible applicants will be enrolled in the order that applications are received. Participation is limited and is on a first-come, first-serve basis. Applicants are notified by mail (at the address listed on their application) whether they have been approved or denied.

This is a program sponsored by the U. S. Department of Agriculture, Virginia Division for Aging and Rehabilitative Services, District Three Governmental Cooperative and local governments.

Below are the 2024 income limits for the program:

SIZE OF FAMILY UNIT

1
2

MONTHLY INCOME

\$ 2,322
\$ 3,152



Fiscal Year 2025 Budget Work Underway



District Three Senior Services is soliciting suggestions as it begins work on its annual Area Plan for Aging Services. The new plan, to take effect in October, will allocate resources for services provided under the Older Americans Act. The first draft of the District Three budget will not be available until state funding sources release “planning figures” later in the spring. FY25 will be the first year where carryover limits are planned to return to pre-pandemic levels and all COVID / ARPA funding will be exhausted. There will also be less grant funding in FY25 due to the loss of the vaccine and Benefits Enrollment Center programs. District Three plans to transition the Title V senior employment program to another host in 2025.

District Three’s Mountain Lynx Transit draft budget figures appear to remain stable for the upcoming year.

With a current budget of about \$7 million in operating funds, District Three provides aging and public transportation services with federal, state and local support. The largest programs include Home Delivered Meals (also known as Meals-on-Wheels), Congregate Meals, Care Management, Guardianship, and Transportation.

Services provided include Home Delivered Meals, Chore and Residential Repair, Homemaker Services, Elder Abuse Prevention, Emergency Financial Assistance, Information and Assistance, Legal Assistance, Long Term Care Coordination, Ombudsman, Public Information, Respite Care, Insurance Counseling, Patrol (Medicare fraud prevention), Guardianship, Chronic Disease and Pain Self-Management Programs, A Matter Of Balance, Money Management and Veterans Fiduciary Program, Caregiver Counseling, Consumable Supplies, and Volunteer Services.

District Three’s service area includes the counties of Bland, Carroll, Grayson, Smyth, Washington, and Wythe, and the cities of Bristol and Galax, Virginia.

The public is invited to send comments about these or other needed services to District Three Governmental Cooperative, 4453 Lee Highway, Marion, VA 24354.

Senior Cool Care Program

Care Coordination has received confirmation from the Department for Aging and Rehabilitative Services (DARS), that Dominion Energy is once again sponsoring the Senior Cool Care Program for 2024. The Senior Cool Care Program offers air conditioners and fans to clients in need. The program will begin May 1st and conclude on October 31st. If you have any questions, please call 276-783-8157 for the Marion office or 276-236-5228 for the Galax office to speak with a Care Manager or the In-Home Services Director.



Senior Days Being Scheduled

Confirmation dates of Senior Days throughout the district are being planned. The Smyth County Senior Day has been set for May 23rd at the Chilhowie Park from 9:00 AM until 1:00 PM. The Wythe-Bland Senior Day is scheduled for June 13th at Withers Park in Wytheville from 10:00 AM to 2:00 PM. Washington County Senior Day will be held on August 28th at the Abingdon Farmer's Market from 10:00 AM till 2:00 PM. Twin County Senior Day will be held in September at Felts Park in Galax; the date and time for this event will be confirmed soon.



**Seniors
on the Go!**

Senior Days are coordinated by committees comprised of agencies that serve older Virginians. These events are designed to honor our seniors and provide them with a day of fun activities, entertainment, vendors, and food. These events also provide a means to gather vital information about services available to seniors in the community.

Home Delivered Meals Program Annual Survey

This month, each Home Delivered Meals participant received a District Three Farm Fresh application, Nutrition Education brochures, and materials from the Senior Medicare Patrol (SMP) program.

During the month of April, the Home Delivered Meals program will be conducting its bi-annual survey with clients who receive meals. This survey allows clients to provide feedback on the meals served as well as the services provided to them.

Home Delivered Meals will be adding two more routes that are needed to serve a growing number of participants in Smyth County. This brings the total to 24 total routes that are ran bi-weekly across the six counties and two major cities in the service area.

Seniors Selected for the 2024 Administration on Community Living Survey



District Three was selected to participate in the National Survey of Older Americans Act Participants (NSOAAP). The survey allows seniors to provide insight on the services they receive from District Three. Service outcomes are used by the Administration on Community Living (ACL) as a way to demonstrate the value of aging services and request appropriate federal funding for the services.

This year surveys will be mailed to senior participants. Caregivers selected can either take the survey by mail or online.

Staff is working to obtain a sample of the survey to advertise at localities and with local sheriff's departments so seniors will know what to anticipate if selected to participate in this year's survey.

Mountain Lynx Transit Hosts CTAV ROADEO



Mountain Lynx Transit will host the 2024 CTAV Paratransit Rodeo on Saturday, April 27th at the Crossroads Institute in Galax. This exciting event draws drivers from across the Commonwealth to compete for top scores on a course that tests skills on every level of drivers' abilities, with a primary focus on safe operations and passenger sensitivity. Several Mountain Lynx Transit employees will participate in the event as judges and contestants.

This summer, the Galax office will be relocated to the Crossroads Institute, located at 1117 East Stuart Drive. This move will necessitate changes to the Blue and Red Loop routes and schedules. A public open house will be held at the Crossroads Institute on Tuesday, April 23rd from 11 am until 2 pm to provide the opportunity for riders and residents to review the proposed new routes and schedules and offer input.

The Department of Rail and Public Transportation has once again offered several rural transit agencies the opportunity to be a part of their FTA Buses and Bus Facilities discretionary grant application. The application includes the purchase of 55 replacement rural revenue vehicles for nine rural transit agencies. If awarded, this FY25 grant opportunity will enable Mountain Lynx Transit to replace 5 vehicles with the local match requirement lowered from 4% to 2%.

Public Guardianship Program

The Guardianship program currently serves 124 individuals in ten counties and three cities. Several clients are on the docket for court hearings and additional clients are awaiting court dates. The Guardianship Program serves individuals that cannot make decisions for themselves due to intellectual disability, mental health issues, dementia of some kind, or some other reason that has left them with the inability to make informed decisions on their own behalf. The program is appointed by the court to intervene and make those decisions. Staff include clients in the decisions made as much as is possible to ensure quality of life for them. This is generally a lifelong appointment. We currently have eight guardianship care managers and a Program Director working with the individuals we serve.

Changes to the Building Code Impact Ramp Construction for Seniors



The Chore crew is working diligently to meet the needs of those on the wait-list for in-home services. With summer fast approaching, staff is seeing an increase in the need for ramp repairs, requests for ramp construction, and the need for minor porch repairs.

Changes to the building code regulations have had an impact on the size and number of handicap ramps that our agency can construct for seniors. A few counties have asked for resolutions or gotten permission to waive building permit fees for our agency to build ramps. The permit will still need to be applied for and proper inspection completed, but the fees will be waived. Staff appreciate all localities who have worked to help lessen the impact these regulations have had when constructing handicap ramps for seniors.

PERSONNEL NOTES

Employees leaving the agency: Russell Branscome, *Transit Driver – Galax*; Carroll Howard, *Transit Driver – Abingdon*; Kathy Roberts, *Money Management Assistant*; Stephen Elliott, *Home Delivered Meals Delivery Driver*; Nathan Chatham, *Home Maintenance Assistant*

Employees joining the agency: Meg McDonough, *Home Delivered Meals Delivery Driver*; Brady Meadows, *Home Delivered Meals Delivery Driver*



District Three Events Calendar:

April 3	Long Term Care Meeting, 10 a.m., Marion office
April 23	Open House – Galax Transit, 11 a.m., Crossroads Institute
April 26	Student Government Day
May 10	Advisory Council Meeting, 10 a.m., Marion office
May 13	Congregate Staff Annual Training, Marion office
May 16	Board of Commissioners, 6 p.m., Marion office
May 17	Homemaker Staff Annual Training, Marion office
May 18-19	RAM Clinic, Emory & Henry College
May 23	Smyth County Senior Day, Chilhowie Park, 9:00 a.m.
May 27	Memorial Day Holiday
June 5	Long Term Care Meeting, 10 a.m., Marion office
June 13	Wythe/Bland Senior Day, Withers Park, Wytheville, 10:00 a.m.
June 15	World Elder Abuse Awareness Day
June 18	Safety Committee Meeting, 10 a.m., Marion office
June 19	Juneteenth Holiday
June 21	Health & Wellness Fair – Hungry Mother State Park

District Three Governmental Cooperative, operating as District Three Senior Services and District Three Public Transit, receives funding from the U S Administration on Community Living, the Federal Transit Administration, and other federal sources; the Virginia Department for Aging and Rehabilitative Services, the Department of Rail and Public Transportation, and other state sources; the six counties, two cities and three major towns in Virginia's third planning district, as well as contributions and other community sources. In compliance with appropriate state and federal statutes, the agency does not discriminate in admission to programs or activities, or in employment opportunities. If you feel you have been discriminated against, you have a right to file a complaint with the agency by calling (276) 783-8157.

**MINUTES OF THE MEETING
ROOFTOP OF VIRGINIA CAP, INC.
BOARD OF DIRECTORS
GALAX, VIRGINIA**

Rooftop of Virginia CAP, Inc. Board of Directors met on Monday January 29, 2024, 12:00 Noon at Rooftop of Virginia CAP, 206 North Main Street in Galax, Virginia.

Members Present	Members Absent	Staff Present
Jada Black	Patti Fields	Terri Gillespie - CEO
Susan Carico	Rita Reeves	Amanda Funk – COO
Renae Alderman-Mitchell	Janisa Viars	Carleatha Dalton
Michelle Dalton	Beth White	
Delmer Fields		
David Hutchens		
Ted Merry		
Elizabeth Motley		
Kristin Shumate		
Mark Burnette		
Tracy Moore		
Tammy Queensberry		

David Hutchins, Chairperson, called the meeting to order at 12:06 p.m. A quorum was present.

There were no citizen comments.

No Training

OLD BUSINESS

NEW BUSINESS

The Board Members reviewed the November 13, 2023 minutes. After review, Renae Alderman-Mitchell made a motion to approve the minutes. Tammy Queensberry seconded the motion, all were in favor, motion carried.

Michelle Dalton, Personnel Committee Chairperson, presented the policies 3.9 and 4.15. Mrs. Dalton informed the board that in policy 3.9 it would be changed to the employee having to wait 30 days after hire before they can add insurance and in policy 4.15 a few words needed to be taken out. Mrs. Dalton presented to the board policy 1.14 which is a new policy. This policy would allow applicants, if they so choose and are invited after the interview, to observe the position for which they have interviewed. Mrs. Dalton also presented to the board the IFA substitute pay that needed to be increased to align with Head Start in order for substitutes to be utilized in both programs. Mrs. Dalton presented to the board a new job description for Impact Coordinator. After some discussion, Mrs. Dalton informed the board that a first and second to approve came from the Personnel Committee. All were in favor, motion carried.

Mrs. Gillespie stated that there was no quorum for the Finance Committee so the reports would be tabled until the next meeting.

Mrs. Funk updated the board on Policy Council. They are having a hard time getting parents involved but Roxanne Bowman was supposed to be going out to the centers to talk with parents for recruiting.

Mrs. Funk presented the first quarter reports and gave updates about how things are going with each department.

Terri Gillespie, Chief Executive Officer, gave the CEO's Report. Mrs. Gillespie stated that she felt turnover was leveling out but they were still understaffed in HS and EHS. She plans to work to improve Human Resources processes and provide major agency reports, such as the Community Needs Assessment, this calendar year. Mrs. Gillespie offered a Board Member Matrix to note value and abilities that members offer to the agency and to give her an idea on resources to reach out to when in need. With no further discussion Michelle Dalton made a motion to approve the Chief Executive Officers report, seconded by Delmer Fields. All were in favor, motioned carried.

In other business, Mr. Hutchins noted that the board should identify a policy allowing the CEO the ability to negotiate, up to a specified amount, in areas such as litigation. Mrs. Alderman-Mitchell offered insight into this idea. There was also a discussion on training for board members. Mrs. Gillespie will look at requirements and offer ideas.

With no further business, Mr. Hutchins announced the next meeting would be announced for March 25, 2024. Meeting adjourned at 12:53 p.m.

David Hutchins, Chairman of the Board of Directors

Date

**MINUTES OF THE MEETING
ROOFTOP OF VIRIGNIA, CAP INC
BOARD OF DIRECTORS**

Rooftop of Virginia CAP, Inc. Board of Directors met on Monday February 20, 2024, at 8:30 AM at 206 North Main Street in Galax, Virginia.

Members Present	Members Absent	Staff Present
David Hutchens	Michelle Dalton	Terri Gillespie
Susan Carico	Kristin Shumate	Amanda Funk
Beth White	Jada Black	
Delmer Fields	Mark Burnette	
Ted Merry	Renae Alderman-Mitchell	
Crystal Cureton	Tracy Moore	
Tammy Quesenberry	Rita Reeves	
Elizabeth Motley		

David Hutchens, Chairperson, called the meeting to order at 8:30 am. A quorum was present.

There were no citizen comments.

No Training

Old Business

New Business

Terri Gillespie, Chief Executive Officer, presented changes to the following policies: 4.14 Mandated Reporter, 4.24 Forbidden Actions, 2.12 Separation of Employment and 4.0 Standards of Conduct. Mrs. Gillespie updated the Board on eight incidents that have occurred in Head Start since February 2023. These incidents resulted in finding from Virginia Day Care Licensing, termination of seven employees, and a Monitoring Report with a non-compliance and deficiency status from the Office of Head Start. The recommended policy changes have been reviewed by the Office of Head Start and they are providing guidance on how to mitigate future incidents. All policies have been approved by the Head Start Policy Council.

Beth White made the motion to approve all policies as presented. Susan Carico seconded the motion. Vote was cast, and all present agreed.

With no further business, Mr. Hutchins announced the meeting adjourned, at 9:20 AM. Next meeting, March 25, 2024 12:00 PM.

David Hutchens, Chairman of the Board of Directors

Date

**ROOFTOP OF VIRGINIA CAP, INC.
BOARD OF DIRECTOR'S JOINT
EXECUTIVE/PERSONNEL COMMITTEES
GALAX, VIRGINIA 24333
April 1, 2024 8:00AM**

Purpose of Executive Committee: An Executive Committee consisting of officers and one additional member, member-at-large, shall be established to conduct the affairs of the Corporation between meetings of the Board, and/or in lieu of the Board in case mentioned in the foregoing Section 14 of Article II. One-third shall be elected public officials or their representatives; one-third shall be representatives of organizations whose membership is comprised of citizens at or below the poverty income level; and one-third shall be representatives of other groups such as business, civic, education, welfare, religious or other major groups. At least fifty (50) percent of the committee members shall constitute a quorum. All decisions and actions of the Executive Committee must be ratified by the Board of Directors at its next meeting in order to continue to be effective beyond the date of such meeting, unless the Executive Committee has been authorized by the Board to take final action.

Purpose of the Personnel Committee: The Personnel Committee shall establish and annually review personnel policies and job descriptions, as needed, for the Corporation. The Personnel Committee shall interview, hire and/or terminate the CEO, subject to ratification by the Board of Directors. In addition, the Personnel Committee shall recommend to the Board of Directors the approval or disapproval for the hiring and/or termination of the Head Start Director. The Personnel Committee shall annually evaluate the performance of the CEO.

A G E N D A

TOPIC	NOTES
EXECUTIVE & PERSONNEL COMMITTEE DISCUSSION	
1. Call to Order and Welcome <i>David Hutchins – Executive Committee, Michelle Dalton - Personnel Chairperson</i>	
2. Policy-CEO Authority to Negotiate Litigation	
3. Change to Impact Coordinator Job description	
4. HR Updates and Employment Application changes	
5. Policies 3.0-3.1, Updates to Previous Policy Changes (4.14, 4.24, 4.0)	
6. Head Start Policies	
Documents: <i>Agenda, Policy CEO Authority to Negotiate Litigation; Impact Coordinator Job description, Head Start Policies, Policy Updates (3.0, 3.1, 4.14, 4.24, 4.0), Employment Application Update</i>	

Standard 4.5 The organization has a written succession plan in place for the CEO/ED, approved by the governing board, which contains procedures for covering an emergency/unplanned, short-term absence of 3 months or less, as well as outlines the process for filling a permanent vacancy.

Standard 5.1 – The organization’s governing board is structured in compliance with the CSBG Act. At least one third democratically-selected representatives of the low-income community; 2. One-third local elected officials (or their representatives); and 3. The remaining membership from major groups and interests in the community.

Standard 5.2 - The organization’s governing board has written procedures that document a democratic selection process for low-income board members adequate to assure that they are representative of the low-income community.

Standard 5.6 - Each governing board member has signed a conflict of interest policy within the past 2 years.

Standard 7.1 - The organization has written personnel policies that have been reviewed by an attorney and approved by the governing board within the past 5 years.

Standard 7.3 - The organization has written job descriptions for all positions, which have been updated within the past 5 years.

Standard 7.4 - The governing board conducts a performance appraisal of the CEO/executive director within each calendar year.

Standard 7.5 - The governing board reviews and approves CEO/executive director compensation within every calendar year.

Head Start Performance Standard 13.01.2(c)(1)(2)(i)(ii) Advisory committees. (1) A governing body may establish advisory committees as it deems necessary for effective governance and improvement of the program. (2) If a governing body establishes an advisory committee to oversee key responsibilities related to program governance, it must:

- (i) Establish the structure, communication, and oversight in such a way that the governing body continues to maintain its legal and fiscal responsibility for the Head Start agency; and,
- (ii) Notify the responsible HHS official of its intent to establish such an advisory committee.

Head Start Act Sec.642 (c)(1) - GOVERNING BODY-

(A) IN GENERAL- The governing body shall have legal and fiscal responsibility for the Head Start agency.

(B) COMPOSITION- The governing body shall be composed as follows:

- (i) Not less than 1 member shall have a background and expertise in fiscal management or accounting.
- (ii) Not less than 1 member shall have a background and expertise in early childhood education and development.
- (iii) Not less than 1 member shall be a licensed attorney familiar with issues that come before the governing body.
- (iv) Additional members shall--

(I) reflect the community to be served and include parents of children who are currently, or were formerly, enrolled in Head Start programs; and (II) are selected for their expertise in education, business administration, or community affairs.

(v) Exceptions shall be made to the requirements of clauses (i) through (iv) for members of a governing body when those members oversee a public entity and are selected to their positions with the public entity by public election or political appointment.

(vi) If a person described in clause (i), (ii), or (iii) is not available to serve as a member of the governing body, the governing body shall use a consultant, or another individual with relevant expertise, with the qualifications described in that clause, who shall work directly with the governing body.

(C) CONFLICT OF INTEREST- Members of the governing body shall--

- (i) not have a financial conflict of interest with the Head Start agency (including any delegate agency);
- (ii) not receive compensation for serving on the governing body or for providing services to the Head Start agency;
- (iii) not be employed, nor shall members of their immediate family be employed, by the Head Start agency (including any delegate agency); and
- (iv) operate as an entity independent of staff employed by the Head Start agency.

(E) RESPONSIBILITIES- The governing body shall

- (i) have legal and fiscal responsibility for administering and overseeing programs under this subchapter, including the safeguarding of Federal funds;
- (ii) adopt practices that assure active, independent, and informed governance of the Head Start agency, including practices consistent with subsection (d)(1), and fully participate in the development, planning, and evaluation of the Head Start programs involved;
- (iii) be responsible for ensuring compliance with Federal laws (including regulations) and applicable State, tribal, and local laws (including regulations); and
- (iv) be responsible for other activities, including--
 - (I) selecting delegate agencies and the service areas for such agencies;
 - (II) establishing procedures and criteria for recruitment, selection, and enrollment of children;
 - (III) reviewing all applications for funding and amendments to applications for funding for programs under this subchapter;
 - (IV) establishing procedures and guidelines for accessing and collecting information described in subsection (d)(2);
 - (V) reviewing and approving all major policies of the agency, including—
 - (VI) (aa) the annual self-assessment and financial audit;
 - (VII) (bb) such agency's progress in carrying out the programmatic and fiscal provisions in such agency's grant application, including implementation of corrective actions; and
 - (VIII) (cc) personnel policies of such agencies regarding the hiring, evaluation, termination, and compensation of agency employees;
 - (IX) (VI) developing procedures for how members of the policy council are selected, consistent with paragraph (2)(B);
 - (X) (VII) approving financial management, accounting, and reporting policies, and compliance with laws and regulations related to financial statements, including the—
 - (XI) (aa) approval of all major financial expenditures of the agency;
 - (XII) (bb) annual approval of the operating budget of the agency;
 - (XIII) (cc) selection (except when a financial auditor is assigned by the State under State law or is assigned under local law) of independent financial auditors who shall report all critical accounting policies and practices to the governing body; and
 - (XIV) (dd) monitoring of the agency's actions to correct any audit findings and of other action necessary to comply with applicable laws (including regulations) governing financial statement and accounting practices;
 - (XV) (VIII) reviewing results from monitoring conducted under section 641A(c), including appropriate follow-up activities;
 - (XVI) (IX) approving personnel policies and procedures, including policies and procedures regarding the hiring, evaluation, compensation, and termination of the Executive Director, Head Start Director, Director of Human Resources, Chief Fiscal Officer, and any other person in an equivalent position with the agency;
 - (XVII) (X) establishing, adopting, and periodically updating written standards of conduct that establish standards and formal procedures for disclosing, addressing, and resolving—
 - (XVIII) (aa) any conflict of interest, and any appearance of a conflict of interest, by members of the governing body, officers and employees of the Head Start agency, and consultants and agents who provide services or furnish goods to the Head Start agency; and
 - (XIX) (bb) complaints, including investigations, when appropriate; and
 - (XX) (XI) to the extent practicable and appropriate, at the discretion of the governing body, establishing advisory committees to oversee key responsibilities related to program governance and improvement of the Head Start program involved.

HS Performance Standard 1302.90 Personnel Policies (a) Establishing personnel policies and procedures. A program must establish written personnel policies and procedures that are approved by the governing body and policy council that are available to all staff.

HS Performance Standard 1301.6 Impasse Procedures. 1301.6 Impasse procedures. (a) To facilitate meaningful consultation and collaboration about decisions of the governing body and the policy council, each agency's governing body and policy council jointly must establish written procedures for resolving internal disputes between the governing board and policy council in a timely manner that include impasse procedures. These procedures must: (1) Demonstrate that the governing body considers proposed decisions from the policy council and that the policy council considers proposed decisions from the governing body; (2) If there is a disagreement, require the governing body and the policy council to notify the other in writing why it does not accept a decision; and, (3) Describe a decision-making process and a timeline to resolve disputes and reach decisions that are not arbitrary, capricious, or illegal. (b) If the agency's decision-making process does not result in a resolution and an impasse continues, the governing body and policy council must select a mutually agreeable third party mediator and participate in a formal process of mediation that leads to a resolution of the dispute. (c) For all programs except American Indian and Alaska Native programs, if no resolution is reached with a mediator, the governing body and policy council must select a mutually agreeable arbitrator whose decision is final.



GRAYSON COUNTY SHERIFF'S OFFICE

Richard A. Vaughan
Sheriff

122 Davis Street ♦ P.O. Box 160
Independence, Virginia 24348

(276) 773-3241
Fax (276) 773-2586

To: Grayson County Board of Supervisors
From: Richard A. Vaughan
Sheriff of Grayson County
Date: May 1, 2024
Subject: Activity Report, April 2024

For your information, the following indicates a summary of our activities for the month of April 2024.

If I can provide any further information, please let me know. Thank you.

Activity	April
Calls for Service	675
ACO Calls for Service	39
Citations Issued	7
Warnings	4
Investigations & Follow Ups	161
Criminal Warrants Served	80
Civil Papers Served	422

Activity	April
Church Checks	291
Closed Business Checks	719
Open Business Checks	311
Directive Patrols	209
First Response/Rescue Assist	3

RAV/ks

Twin County Chamber of Commerce

March 26, 2024

Meeting Minutes-Crossroads Café

Attendance: Laura Whitt, Jason Baumgardner, Teresa French-Catron, Mike Stevens, Kim Osborne, Kenny Belton, Holly Rector, Megan Hitt, James Wagoner, Candace Vaughn, Craig Bowman, Cassie Yonce

5:30PM Call to Order

5:30 PM Executive Director's Report

Billing

Ribbon Cuttings

- Independence Family Care, April 3 at 12PM-217 S Independence Ave. Independence, Va. 24348
- Burton and Company, April 5 at 3 PM-969 East Stuart Drive Galax, Va. 24333
- Ideal Florist, April 5 at 4 PM-121 Mill Street Hillsville, Va. 24343
- Midnight Magical Boutique, April 22 at 4 PM-306 North Main Street Hillsville, Va. 24343

After-Hours/Events

- Women's Conference, April 5 at 11-1 PM-Crossroads Institute
- Coffee with the Chamber, April 18 at 8 AM-Grounded Coffee
- Senior Home Share, April 25 at 5-6:30 PM-106 Calhoun St. Galax
- Golf Tournament, April 26 at 9 AM-Blue Ridge Country Club

Business Session

5:35 PM- Review of Board of Director Meeting Minutes from February 27, 2024-Cassie 1st, Craig 2nd, all in favor

5:40 PM-Treasurer's Report: Swipe Simple is in now to use, but still using Square with the outstanding invoices until are paid

5:45 PM- DPIL Update: Registration cut off is 580 kids, April will be a sponsorship drive, Governor's decision by April 8 on Virginia HB 1075 passed for funding and to extend 50% of the payment cost by the state. Discussion of an annual fund contribution from us (ex. \$500) can be discussed in the fall meeting.

5:50 PM- Vacant Board of Director's seat in Galax: Robert Tasselmyer-Sarah Vaught-Tiffany Houk. Robert had approached Laura with interest, Sarah expressed

interest to Cassie and submitted a resume with letter of intent, Tiffany expressed interest to James. Craig motion for Sarah, Candace 1st, Holly 2nd, all in favor. Possible Carroll vacancy will be tabled until April for discussion.

6:00 PM – Mike presented a resignation letter on behalf of Anthony Edwards. James read a generalized portion of the packet. Mike made a motion to accept and Candace 2nd, all in favor to accept Board Member Anthony Edwards resignation.

6:05 PM- Proposed \$25 fee for Ribbon Cuttings of non-members, which can go toward membership if requested within 90 days. If their own ribbon is supplied, no charge. Ribbon cuttings involve expense of the ribbon, social media ads, event creation on FB. Craig 1st, Holly 2nd, all in favor.

6:10 PM- Grant Writing Workshop has 2 presenters with \$100 budget, \$50 each one. Women's Conference has 3 presenters, \$25 each gift card. Conference will have pasta bar lunch and max registration is 70 participants. Angie is supplying tablecloths and door prizes are being donated.

6:15 PM-Golf Tournament on April 26 at Blue Ridge Country Club has 10 teams and 16 hole sponsors thus far. SHS sponsoring breakfast, Lunch sponsor still needed.

6:18 PM- Website will switch management to Two22 Productions (Eugene) with deactivation of TCCC events page. Eugene will create a tab for events to link, update members directory for a fee of \$30 plus yearly host fee. Kate has agreed to release files. Mike 1st, Teresa 2nd, all in favor.

6:20 PM: 15 Under 40 Selection panel set (Lauren Chitwood, Martin Warr, Ed Terry, Joan Collins. Due date for \$45 an hour. Meet and choose award recipients May/June with order placed by August 1st.

6:23 PM- Poor Man's on August 10th, RSVP's due June 15th, Bernadette to cater and Laura will confirm Pepsi for drinks.

6:24 PM: Reverse Raffle tentative date is September 14 at Legacy Creek. Menu options are baked potato bar price by Megan (Beyond) and US Foods by Jeff Holderfield. Tickets and License pricing still needed and each ticket will be a meal for 2 with 2 drinks, then cash bar.

Closed Session

6:25 PM- Kenny motion to move into closed session, Jason 2nd.

-Laura's contract renews May 2024 and will include the following updates with a signature:

- Maternity Leave will change from 6 to 8 weeks paid, then 4 weeks unpaid will fulfill the 12 weeks FMLA leave. Craig 1st, Cassie 2nd
- Update of job description to include serving as President on the Foundation, serve on a board in each municipality

- 10 PTO Personal Days
- DPIL has added 5-8 hours/month
- Present and send out delinquent accounts to officers to assist
- Harassment Policy will be added and violations will be addressed to Candace
- Update address and salary

I certify to approve on above Personnel and Contractual Agreement updates spoken by each Board Member present.

6:45 PM- Kenny motion to move out of closed session, Mike 2nd.

6:50 PM- Motion to Adjourn Business Meeting, Mike 1st and Craig 2nd

6:50 PM- Adjourn



The Wired Road Authority - 2/28/2024 at 3:00PM
Galax Municipal Building, Meeting Minutes

Members Present

C.M. Mitchell	Chair
Michael Burnette	Vice Chair
Mike Watson	Secretary/Treasurer
Tom Revels,	Grayson County Broadband Manager

Members Absent

Steve Boyer	Grayson County
Gregory Horton	Carroll County

Others Present

Matt Bussing, Wide Open Networks
John Fant, Grayson County (Former Member)

Consent Agenda, Minutes – Mr. Revels introduces motion to approve the agenda, minutes, and financial reports. Mr. Burnette seconds the motion, motion passes unanimously.

Mr. Bussing provides an operations status update:

- The subscriber count on the network is 193, -8 from the previous billing cycle. A new billing database is now in-use and the larger than normal decrease in customers includes 2-3 temporary disconnects that were being counted in the total on previous reports.
- 2/15 - There was an issue with a single access point radio at Point Lookout which was operating in a degraded state. A technician was dispatched and replaced the radio.
- Repairs to the Co-lo to Exit 19 Fiber Link were completed. At the last report this was operating over a redundant wireless link.

Mr. Revels provides a brief report on Grayson County projects, with VATI being closed out there are no major changes in status.

The group discusses the Wired Road's funded projects at a high level, the history of funding opportunities since the Wired Road's inception, and the changes in the goals/targets of the grants from early ARC & TIC grants, to the ARRA Stimulus in 2012 and then to the early and current years of VATI.

There is a brief discussion of three Draft RFP scope templates provided by WideOpen Networks.

Mr. Revels provides an update on the status of the Point Lookout tower in Grayson County. The County is working with engineers and other industry contacts.

It is noted that the TIC Grant Renewal will need to be a topic of discussion at the March meeting.
New Business – The next regular meeting will be on March 20th at 3:00.

A motion to adjourn the meeting is proposed and passes unanimously. The meeting is adjourned at approximately 4:15PM.

Board Appointments

- (Please see Rules of Procedure 5.10 listed below)

Economic Development Authority – 1 yr term

- Jonathan Warren (EC) – term expires 4/13/24 – is willing to serve another term
- Jason Baumgardner (OT) – term expires 4/13/24

Economic Development Authority - 2 yr term

- Justine Jackson-Ricketts (EC) – term expires 4/13/24
- Todd Cannaday (EC) – term expires 4/13/24 – is willing to serve another term

Economic Development Authority – 3yr term

- Elizabeth Hash (EC) – term expires 4/13/25
- Gary Rascoe (W) – term expires 4/13/25

Economic Development Authority – 4yr term

- Chris Butler (P) – term expires 4/13/26

Economic Development Authority – Advisory Member

- Darin Young (W) – non-voting member appointed 4/14/22

Economic Development Authority

- Roger Rose (EC) Application
- Elizabeth “Betsy” Shearin (W – At Large Appointment) Application

Rec Advisory Committee – 4yr term

- James H.D. Young, Jr (Providence) –has missed 2 or more meetings & according to by-laws can miss no more than 2 without proper notification – new appointee would fill the remainder of Mr. Young’s term which expires 2/7/28

***Applications for Roger Rose and Elizabeth Shearin are attached – pages 2/3

Note: Pursuant to the BOS Rules of Procedure, Sec. 5.10, all potential nominations for appointment or recommendation are listed in the order applicable to said Rules and/or in the order in which they were tendered.

BOS Rules of Procedure

5.10 Appointments to Boards, Authorities, Commissions and Committees.

All appointments to any board, authority, commission or committee shall require a majority vote of the members present constituting a quorum. Any member of the Board may make nomination(s) for the Board’s consideration of appointment for any qualified and eligible individual(s) to serve. In instances where an appointment is required to be made from within a defined voting district, it shall be the responsibility of the Board member representing that district to identify candidates for nomination to be affirmed through appointment by majority of the Board. If a district specific nomination is not provided by a Board member representing that district or if the nomination(s) fails to achieve affirmation by majority vote, then it shall then be the responsibility of the At-Large Member of the Board to offer up a nomination(s) for the Board’s consideration. Whenever possible, it shall be the responsibility of a Board member to provide the name(s) of individual(s) they wish for the Board to consider for appointment with as much advance notice of the action as possible, along with any support information that would be of benefit in assisting the Board to consider a candidate(s) for appointment. Appointment recommendations made in advance by Board members shall chronologically be included in the Board’s Packets in the order that they are tendered. The Chairman shall take up the appointment recommendations as presented by way of a motion and majority vote to include the recommendations as nominations, as well as take up any additional nominations that may be offered up from the floor.

APPLICATION FORM

DATE: 3-12-2024

Board, Authority or Commission of Interest: EOA

Or Volunteer for: _____

Name of Applicant: Roger Rose

Date of Birth: 09-14-1957 **District:** Elk Creek

Phone Number(s): © 276.768.9417 **Home #** _____

Physical Address of Applicant: 15 Discovery Lane, Independence VA

Mailing Address: 15 Discovery Lane, Independence VA 24348

Email Address: roger.rose746@gmail.com

Current Employment: retired **From:** _____ **To:** _____

Past Employment History: US Navy **From:** 1976 **To:** 1999

Napa Auto Parts **From:** 2004 **To:** 2006

JTV Construction **From:** 2008 **To:** 2012

_____ **From:** _____ **To:** _____

Ever been Convicted of a Felony: Yes _____ or No

Reason for Interest:

Interested in the economic development of Grayson County.

Previous Boards, Authority, Commissions and/or Committees Served:

Grayson County Poll Officer
VP of Gwynn's Island VA Civic League for Mathew County VA & Lifetime member 1998-2018

Applicable Experience in this Area of Service:

Building Maint supervisor for Gwynn's Island Civic League. Supervisor for \$60,000 renovation & expansion of Gwynn's Island Museum, Mathew County VA
Marine Engineer for Naval vessels.

If required by State Code, would you be willing to complete a Conflict of Interest Statement:

Yes: or No: _____

Check if Resume is attached: _____

Signature: 

For Questions, please call (276) 773-2471
Please email completed form to: Linda Osborne at losborne@graysoncountyva.gov

APPLICATION FORM

DATE: March 27, 2024

Board, Authority or Commission of Interest: Economic Development Authority

Or Volunteer for: _____

Name of Applicant: Elizabeth "Betsy" Shearin

Date of Birth: January 4, 1971 **District:** Wilson (At large appointment)

Phone Number(s): © 276-768-8564 **Home #** 276-579-2126

Physical Address of Applicant: 3 Fox Fire Lane, Independence, VA 24348

Mailing Address: 3 Fox Fire Lane, Independence, VA 24348

Email Address: curlyw1971@gmail.com

Current Employment: Homestead Title and Settlement **From:** 2006 **To:** Present

Past Employment History: Point Lookout Development **From:** 2001 **To:** 2006

The Law Office, PC **From:** 1999 **To:** 2001

_____ **From:** _____ **To:** _____

_____ **From:** _____ **To:** _____

Ever been Convicted of a Felony: Yes _____ or No X

Reason for Interest:

I would like to see Grayson County grow in many directions. Grayson county has many attributes that I feel could be assets to many different types of businesses and entrepreneurs and I would feel it a privilege to work with such individuals and help bring them to Grayson.

Previous Boards, Authority, Commissions and/or Committees Served:

Grayson County Board of Zoning Appeals; Mount Rogers Community Service Board; Grayson County Recreation Board

Applicable Experience in this Area of Service:

I have worked with attorney's offices and in real estate development and been at the closing tables, and talked with people moving into the county and heard their desires and concerns of what Grayson has to offer. I am involved with community events and listen to citizens ideas and concerns as well.

If required by State Code, would you be willing to complete a Conflict of Interest Statement:

Yes: X or No: _____

Check if Resume is attached: _____

Signature: Betsy Shearin

For Questions, please call (276) 773-2471

Please email completed form to: Linda Osborne at losborne@graysoncountyva.gov