

Present: Anne Beamer, Chair; Wanda Pinion, Vice-Chair; Julia Delacroix, Secretary; Zachary Hill, General Registrar; Randy Shinault, Deputy Registrar

Mrs. Beamer called the meeting to order in the Electoral Board Office.

Welcome new member: Julia Delacroix was welcomed to the Electoral Board.

Election of officers: Anne Beamer was elected chair of the Electoral Board, Wanda Pinion was elected vice chair, and Julia Delacroix was elected secretary.

Approval of minutes: The minutes from the Board's January 11, 2024 meeting were reviewed and approved.

Public Comment: No members of the public attended the meeting.

VEBA Dates Reminder: The board, the general registrar and the deputy registrar will attend the 2024 Virginia Electoral Board Association (VEBA) Annual Meeting, leaving March 17 for a full day of conference on the 18 and a half-day on March 19.

L&A Testing Review: L&A testing in advance of the March primary election went smoothly; Mr. Hill reported that updated paperwork was helpful to the process.

Early In-Person Voting: Mr. Hill reported that early in-person voting continued at the registrar's office; as of the meeting 84 people had come in to cast an early in-person vote. The registrar's office has received no complaints about the early in-person process, and Mr. Hill noted that having Ballot on Demand has been helpful.

Absentee By Mail Voting: Mr. Hill reported that the registrar's office has received a good response to absentee by mail voting: of 249 ballots sent to voters, approximately 150 had been returned at the time of the meeting.

Officer of Elections Training: The February 13 Officers of Election training was well attended, and officers had good feedback on the updated checklists, paperwork guidelines, and training offered by Mr. Hill and Mr. Shinault.

Additional Business: The board signed birthday cards; Ms. Delacroix updated the board on the VEBA boot camp she attended on February 3; the board discussed whether to close the registrar's office for training March 18 and 19 and decided the office will remain open.

Budget Review and Approval: The board reviewed and approved the budgets of the electoral board and the general registrar's office.

Closed session: The board, registrar, and deputy registrar certify that during closed session, they discussed the following: Local Election Security Standards (LESS); Personnel for elections; Pay for assistant chief elections officers.

After coming out of closed session, the board voted to increase assistant chief pay to \$250.

Attendees exchanged contact information and board members discussed which polling places they would visit on the next election day, Tuesday, March 5.

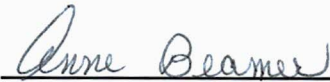
No further business, Mrs. Beamer adjourned the meeting. The board will next meet for canvassing on March 6, 2024.

Respectfully Submitted,



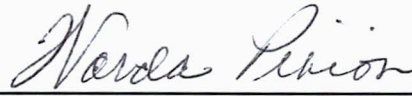
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Julia Delacroix, Secretary



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Anne Beamer, Chair



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Wanda Pinion, Vice Chair