Present: Anne Beamer, Chair; Wanda Pinion, Vice-Chair; Gloria Price, Secretary; Stacey Reavis, General Registrar; Mitchel Smith, Interim County Administrator, David Gottschamer, IT Dept.

Mrs. Price made a motion to call the meeting to order, Mrs. Pinion seconded. The meeting was called to order by Mrs. Beamer.

The January 13 Minutes were reviewed, Mrs. Pinion made a motion to approve the Minutes, Mrs. Price seconded. The motion passed.

Security: Mrs. Price made a motion to go into Closed Session, § 2.2-3711, Subject: LESS - Locality Election Security Standards; Purpose: Discuss the requirements in the Security Checklist. Upon completion of the discussion, Mrs. Pinion made the motion to reconvene to Open Session, § 2.2-3712, Mrs. Price seconded it. Mrs. Beamer conducted a roll call to certify that only the stated subject and purpose were discussed in the session. Certified by all three members. At this point, Mr. Smith and Mr. Gottschamer left the meeting.

Budget: The line by line items were checked in the 2023-24 Budget, planning for 3 possible elections. Extensive discussion followed. Upon completion, Mrs. Price made the motion to accept the proposed Budget, Mrs. Pinion seconded the motion. The Motion was approved. It will be submitted to the Administration for approval.

Ballot on Demand: With the new requirement for specific ballots for each precinct, the possibility of using ballot on demand equipment was discussed. The option to print a ballot as each voter comes to Early Voting is being considered compared to pre-printing multiple ballots ahead of each election. Since there are 15 Precincts the number of pre-printed ballots is very high. The board had quotes from ES&S and Dem Tech to peruse and consider. The equipment will be demonstrated at the March VEBA meeting.

Ballot Printing: Two quotes were received from Printelect for ballot printing. One did not contain the Express Vote Ballot stock. Mrs. Pinion made a motion to accept the ballot printing agreement with stock for Express Vote Ballots. Mrs. Price seconded the motion. Mrs. Reavis led a discussion about the rising cost of paper making it unpredictable. The Motion passed.

Lease for Polling Places: A lease from another voting district was analyzed for use in our polling locations. Mrs. Price suggested some specific conditions related to access and insurance coverage. Mrs. Reavis will ask the Finance Department for any further suggestions. It will be discussed in the March meeting, then decided upon before any possible June Primary.

Voter Registration Office: The required activities of the Department of Elections have outgrown the available space that is presently being used. Options are being considered for a relocation. Mrs. Reavis will check into the various suggestions made by the Board.

Rank Choice Voting: This legislation is in the General Assembly. ELECT will provide training should it pass.

No further business, Mrs. Price made a motion to adjourn the meeting. Mrs. Pinion seconded. Mrs. Beamer adjourned the meeting. Next meeting will be March 10, 2023 at 2:00 in the Election Office.

Respectfully submitted,

Gloria K. Price, Secretary

Approved by:

Anne Beamer, Chair

Wanda Pinion, Vice-Chair